

Emergency Structures

Staff Structures

Recipients of the Target Product Profile (TPP) are able to submit questions to UNICEF. The Staff Structure TPP has been revised following consultations with industry via this Q&A process and the webinar. Suppliers are therefore encouraged to read the latest version of the [TPP](#) and to note the following:

TPP

- The TPP is not a tender document
- The TPP is issued to guide industry to develop products that meet UNICEF's requirements
- Further information including a high level timeline is available in the TPP brief
- Any solution meeting the minimum requirements of the TPP will be considered. However, solutions based on more rigid materials are likely to be challenged by the weight, volume, packaging and transport requirements. For detailed information please consult the table of requirements in the TPP.

Request for Proposals (expected Q3 2017)

- All suppliers who wish to respond to the eventual RFP must have Basic Registration on UNGM
- More information is available at [UNGM](#)
- Information regarding future tenders will be published on UNICEF's [2017 tender calendar](#)
- Current solutions provided to UNICEF will not be considered in the RFP
- The RFP will be looking for suppliers to provide staff structures including all furniture specified in the TPP
- The opportunity is only supply the structures. Erection will be done by UNICEF staff or other recipients

Contact us

- Most common queries are addressed above, or on the [TPP page](#), in the TPP itself or within the TPP Brief
- If you have a query not addressed there, please email innovateforchildren@unicef.org with the subject "Staff Structures TPP"
- Also email innovateforchildren@unicef.org to be added to the supplier distribution list and/or to receive copies of slides from industry consultation webinar

Q&As

To ensure transparency, all answers and clarifications to future questions received will be published below. Suppliers are therefore encouraged to visit this document on a regular basis to view answers and clarifications which may be relevant to them.

1. When will the RFP be released for the staff structures?

The RFP is expected September 2017 (Q3 2017)

2. Should suppliers present a covering letter interest or any documentation before RFP?

You do not need to submit any documents prior to the RFP. However, you will need to be registered on the UNGM.

3. Proposals

Please note the TPP is not a tender document. Your proposal will not be considered unless it is submitted as a response to the upcoming RFP.

4. Could you confirm if the general specifications and requirements of RFP will be those ones of the last TPP 2.0 dated March or if there will be changes when the RFP will be published?

There will only be very minor changes from TPP 2.0 to the RFP. Suppliers will have two months from the release of the RFP to submit proposals.

5. We would like to know if all criteria will have the same weight regarding the evaluation of the technical specifications.

According to supplier feedback on feasibility the TPP was updated and Version 2.0 was released in March 2017. Submissions will then be evaluated against the criteria and weighting set out in that RFP. Technical and commercial evaluations will be assessed separately.

6. We are registered with been registered in UNGM for several years but has not received any information until now regarding this project.

The Target Product Profiles (and the updated Version 2.0) were published on the UNGM Supplier Site (<https://www.ungm.org/Public/Notice/54811>) I believe it is necessary for suppliers to themselves monitor the site for relevant publications, rather than receiving an email when the site changes (there is an extra charge of \$250 for Tender Email Alert service for UNGM).

7. Can UNICEF give feedback on design and structure of proposed solutions at this stage?

The design and structure of the tent is completely up to the supplier and providing solutions meet the requirements of the latest TPP they would be acceptable. The tender (RFP) will be released shortly with detailed technical specifications. Please note that only products meeting the minimum requirements of the Target Product Profiles will be considered.