TERMS OF REFERENCE

Construction Project Manager

PURPOSE OF ASSIGNMENT:

Under the direct supervision of the Chief of Operations or Deputy Representative Programme or Center/Section Chief as per hiring Office set-up, The Construction Project Manager will be responsible for all aspects of the Construction project life cycle. She/he shall be able to manage highly complex or risky multidisciplinary projects delivering against challenging timelines. She/he shall have a thorough understanding of the project requirements, contractual terms and conditions, as well as the respective roles and responsibilities of all the stakeholders involved, ensuring project objectives are met.

MAIN DUTIES/RESPONSIBILITIES:

(Note: TORs used for deployment might differ. Emphasis of main duties will depend on specific CO context (including emergency) and priorities at the time of deployment. To be discussed and agreed with supervisor.)

The main responsibilities of the Manager/t will include but not limited to the following:

- Contribute to the development of national policies, relating to construction/rehabilitation programmes, in compliance with the Organization’s goals.
- Promote the integration of the child-friendly, eco-friendly and equitable access concepts into local government policies.
- Support coordination with global construction advisers.
- Ensure community participation and enable the development of quality and cost effective infrastructures.
- Promote innovative approaches and the development of training and communication materials to improve the delivery of services.
- Draft and finalize construction documents and reports and provide technical leadership and operational guidance to UNICEF Office.
- Provide technical support and guidance on appropriate technical, financial and institutional capacity building approaches to achieve construction programme goals.
- Build capacity in child/eco-friendly and community-based construction strategies, working closely with communities, local authorities and government technical staff.
- Establish solid working relationship with the head of UNICEF programmes to ensure the integration of the project/programme initiatives with other sectors.
- Actively interact with the project stakeholders to share case studies, lessons learned and best practice.
- Conduct sector reviews to support identification of new projects and identify possible partners, in government, civil society, academia and the private sector.
- Establish a sound internal monitoring system and coordination among the offices involved to ensure project responsibility and accountability.
QUALIFICATIONS AND COMPETENCIES:

Education:

Advanced university degree in Civil or Structural Engineering, Architecture or other relevant technical area.

Work Experience:

*Number of years of experience required will depend on the complexity of the specific assignment.

Minimum 5/8/10 years of professional experience at national and international levels in the relevant field of civil engineering, especially in preparation of construction technical documentation;

Experience in working in complex environments and large infrastructure and/or civil works, particularly in the field of construction technical project documentation development as well as construction supervision;

Experience in community mobilization/community monitoring sites, coupled with the ability to address and manage all aspects of monitoring of a construction (legal aspects of positioning, procurement, law and knowledge of construction contracts, construction information technologies, and follow-up).

Experience in managing and supervising medium to large-scale construction works in the public sector;

Knowledge of procurement, tendering and contracting processes and requirements;

Excellent and proven experience in dealing with contractors and local partners;

Working experience in the area of preparation, implementation and monitoring of technical/(re)construction projects; methodological and calculation skills;

Experience in technical design of high-rise structure is an asset;

Knowledge of the UN rules, procedures and regulations would be an asset.

Working experience in UN or other international development organization is an asset.

Background/familiarity with an emergency.

Languages:

Fluency in English. French working knowledge is required for some assignments. Second UN language is considered an advantage.

(Note: language requirement might vary from assignment to assignment).
Competency Profile (Competency level will depend on the complexity of the specific assignment)

i. Core Values

- Commitment
- Diversity and Inclusion
- Integrity

ii. Core Competencies

- Communication
- Drive for Result
- Working With People

iii. Functional Competencies

- Leading and Supervising
- Formulating Strategies and Concept
- Analysing
- Relating and Networking
- Deciding and Initiating Action
- Following Instructions and Procedures
- Planning and Organizing
- Applying Technical Expertise