Field visits by the members of the
UNICEF Executive Board

2016 Executive Board Members
14 January
Three field visits each year:

- Members of the Bureau;
- Members of Executive Board;
- Joint visit of the members of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN Women, and WFP.
2016 Field trips

• **Bureau**
  – Argentina or Brazil or Guyana
  – Date to be confirmed

• **Executive Board**
  – Côte d'Ivoire
  – 1 – 10 April

• **Joint visit of the Boards**
  – Kyrgyzstan
  – Date to be confirmed
Guidelines for field visits

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Proposed guidelines for field visits by members of the UNICEF Executive Board
UNICEF Executive Board

Field visits

The Executive Board has undertaken field visits to UNICEF programme countries since 1993. The countries to be visited each year are selected by the Bureau, in consultation with the UNICEF secretariat. There are three kinds of visits to a programme country each year: (1) by the members of the Bureau; (2) by members of the Executive Board; and (3) a joint visit by members of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP.

Guidelines for field visits

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Field visits by year

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Field visits (1993-2013)
Purpose and scope of the visits

• Observe UNICEF field operations and the work of the UN Country Team;

• Understand the relationship of the UNICEF Country programme to national development priorities and MDGs;

• Provide insight into the implementation of UNICEF;

• policies and strategies at field level;

• Discuss the impact and results of UNICEF programmes with government and non-government counterparts at national, local and community levels.
Countries to be visited each year shall be selected at the end of the previous year by the Bureau based on:

- Information provided by UNICEF Secretariat;

- Rotation between regions in terms of the countries to be visited each year, although one visit should be to Africa, if possible, in order to focus attention on the continent’s urgent needs.

- The destinations for joint field visits shall be agreed upon by the three Bureaux, in consultation with the respective secretariats.
Issues covered

- The country programme cycle
- Assessment (CCA), the country programme and reviews
- Major evaluations and results achieved against objectives;
- Effectiveness of communication between UNICEF and national and local counterparts, the United Nations country team and bilateral partners;
- Comparative advantages, impact, results and sustainability;
- Emergency preparedness and response capacity;
- Decentralization;
- Relevance and impact of Executive Board decisions;
- Linkages with the UNICEF Strategic Plan, MDGs, etc
Participation

- Bureau field visit: the 5 members of the Bureau

- EB field visit: six members of the Executive Board,
  - 2 from the Western European and Others group of States,
  - one each from the other groups.

- In selecting team members, the regional groups of the UNICEF Executive Board should bear the following criteria in mind. The nominee should:
  - Not be a national of the countries to be visited;
  - Be familiar with UNICEF work
  - Be reasonably certain of his/her participation in subsequent meetings of the Executive Board.
Joint field visits

• The purpose of the joint field visits is to help members of the Executive Boards to understand the extent and ways in which United Nations organizations contribute to the achievement of SDGs. The visits will pay particular attention to:

• Participation is limited to one member from each Executive Board from each regional group, plus representatives of the secretariats of each agency, for a total of no more than 20 persons.
Logistics

- **Timing of the visits**: as early as possible in the year, Feb/March.
- **Length of the visits**: at least 5 working days in each country visited, and shall visit not more than two countries per visit.
- **Briefing, debriefing and trip report**:  
  - Briefing at both HQ and country office level,
  - Joint report on the field trip

**Travel arrangements**: the UNICEF secretariat will make necessary travel arrangements, as required, in accordance with United Nations standards.