

Specific Open Call for proposals for Expression of Interest

UNICEF State of Palestine is inviting interested Civil Society Organizations (CSOs) and Non-Governmental Organizations (NGO) partners to submit proposals for Expression of Interest (Eoi) to implement a 3-year programme titled “Building Resilience and Addressing Violence from Early years through Adolescence (BRAVE) funded by the Government of Finland in the **West Bank, State of Palestine**. This EOI covers Year 1 of the programme. The funds will be administered from UNICEF to the partner using UNICEF’s financial systems, and applicable rules and regulations, including those relating to procurement as well as the selection and assessment of Implementing Partners.

The Proposals must be in line with the BRAVE programme (see attached the BRAVE proposal for reference) and should demonstrate the CSOs / NGOs’ capacity to implement the BRAVE programme outlined below. The program’s plan of activities should contribute to the activities of the overall 3- year BRAVE programme. Detailed reporting on project activities, including disaggregation by school level, gender and age will be required, in line with UNICEF rules and regulations. Proposals must demonstrate efficiency and effectiveness (possibility of extension beyond one year will be based on performance and availability of funding). For this Eoi proposals must have the following timeframe: November 1, 2020- November 2021.

This call for proposals focuses on the following outcome and outputs of the BRAVE programme:

OUTCOME:

Violence reduced against children and resilience enhanced amongst children and adolescents focusing on the most vulnerable and at- risk children and adolescents in selected communities in the West Bank including East Jerusalem.

The maximum value of the portion of the project budget paid by UNICEF for Year 1, is as follows:

Output 1: Increased Access to safe, gender responsive, inclusive and child friendly learning opportunities. (Year 1 Budget: \$20,568)

Output 2: Increased awareness and capacity of education providers, parents, ECE teachers, caregivers, volunteers and communities to prevent and protect children from violence from early years to adolescence. (\$65,509)

Output 3: Building resilience and life skills of adolescents to become change agents for non-violence (\$60,000)

Output 4: Strengthened referral and case management system for tackling violence in targeted locations. (\$8,026)

Eligible CSOs and NGOS are invited to submit proposals for partnership to support achievement of results for children outlined in section 1.3 below. CSOs and NGOs that wish to participate in this Call for Expression of Interest are requested to send their submission clearly marked “CSO/NGO Call for Expression of Interest for the Programme: **“Building Resilience and Addressing Violence from Early years through Adolescence (BRAVE) in the State of Palestine”** by email to the following email address: jerusalem@unicef.org

Deadline for submission: **12:00 PM local time, August 27th, 2020**

Applications must be submitted in the English language.

Any requests for additional information should be addressed in writing by August 15th, 2020 at the latest to pchamdimba@unicef.org. UNICEF responses to any queries or clarification requests will be made available to all the applicants before the deadline for submission of applications.

Applications will be assessed by an evaluation committee that will include representatives from the ministry of education to identify CSOs and NGOs based on the criteria outlined in section 3 below. Participation to this Call for Expression of Interest does not guarantee the CSO /NGO will be ultimately selected. CSO/NGO will be invited to review and finalize partnership agreements in accordance with criteria outlined in section 3.4 below and applicable policy and procedures on partnership with CSOs.

Applicant CSOs will be informed of the outcome of their submissions by communication sent out to the email/ postal address that is indicated in the CSO submission.

Section 1: Background	
1.1 UNICEF mandate	UNICEF is the agency of the United Nations mandated to advocate for the protection of children's rights, to help meet their basic needs and to expand their opportunities to reach their full potential.
1.2 UNICEF Programme of Cooperation in the State of Palestine	<p>In the State of Palestine, UNICEF works with the government and other partners to further the realization of children's rights and improve access to basic services, the protective environment and social inclusion for Palestinian children and women.</p> <p>The UNICEF Country Programme Action Plan (CPAP) for Palestinian children and women in the State of Palestine 2018-2022 has prioritized violence and disabilities as cross-cutting priority areas of work. Gender, linkages between humanitarian and development interventions, use of innovation and behaviour change communication are mainstreamed across all programmes. This project is aligned with the State of Palestine CPAP (2018-2022) as the main purpose of the programme is to reduce violence in government schools and communities from early age through adolescence. Throughout the project, innovative interventions to support behavioural change for non-violence amongst, parents, teachers, adolescents and children will be implemented. Adolescents will be equipped with life skills to enable them to deal with violence and act as change agents for non- violence.</p> <p>UNICEF is committed to ensure that all children, irrespective of their gender and socio-economic background, realize their full rights to protection. UNICEF's strategic approach to working on the issue of non-violence continues to work through an integrated multi-sectoral and sustainable assistance using interventions that promote resilience amongst affected populations.</p>
1.3 Specific results	<p>UNICEF will work on a comprehensive multi-sectoral life course approach to reducing violence against children from early age to adolescents. The project will rely on advocacy, capacity development and the Communication for Development (C4D) strategies to challenge increased acceptance of violence and social disruption as a norm, and to raise awareness and strengthen demand for violence-free schools for Palestinian children.</p> <p>The interventions will include awareness campaigns for parents, caregivers of young children on negative impact of corporal punishment and training on alternative, positive discipline approaches. It will further focus on strengthening school-level prevention of violence through establishment of non-violence committees</p> <p>The project will engage adolescents as agents of change in campaigns against violence in their communities and will particularly address the increase in bullying through social media. The project will contribute towards strengthening the resilience of children and adolescents through capacity building of adolescents in life skills and citizenship education (LSCE) to help them cope with their situation.</p>

The potential partnership agreement with UNICEF and as set out within the framework of the Country Programme Action Plan (CPAP) for Palestinian children and women in the State of Palestine 2018-2022 working with government and other partners, we will contribute to the following outcome and outputs:

OUTCOME:

Violence reduced against children and resilience enhanced amongst children and adolescents focusing on the most vulnerable and at-risk children and adolescents in selected communities in the West Bank including East Jerusalem.

Output 1: Increased Access to safe, gender responsive, inclusive and child friendly learning opportunities. (Year 1 Budget: \$20,568)

The following activities will be undertaken to fulfil this output

Activity 1.2: Conduct awareness raising campaigns for parents and caregivers of young children to raise awareness on importance of applying positive discipline in early childhood care and child rearing. (3- year target: selected communities) (Year 1 Budget: \$15,000)

Activity 1.3: Conduct mapping of ECE services, establish safe ECE child-friendly learning spaces in public schools and communities to provide safe spaces for pre-primary children and use them as centres for reaching parents and caregivers on positive parenting. (Year 1 Budget: \$2,558)

Activity 1.4: Reach out of school children in targeted communities with key messages on non-violence, providing them with alternative and safe learning spaces and opportunities. (Year 1 Budget: \$3,010)

Output 2: Increased awareness and capacity of education service providers to reduce violence (Year 1 Budget: \$65,509)

The following activities will be undertaken to fulfil this output:

Activity 2.1.1: Build capacity (awareness, knowledge skills) of education providers parents, ECE teachers, caregivers, volunteers and communities to protect children from violence from early years to adolescence. (This activity will only entail overseeing and providing logistical support to the teacher training sessions by TOTs who have been trained by an International NGO) (3- Year target: 400 teachers/ Year 1 Budget: \$12,000)

Activity 2.1.1: Training of parents/guardians, caregivers on non-violent child friendly positive parenting (3-year target: 800parents -) (Year 1 budget: \$13,377)

Activity 2.2: Establish and train school committees in targeted schools to develop action plans to prevent, detect and respond to violence and to promote resilient, violence free and safe school environments. (3 Year target: 12 non-violence action plans developed) (Year 1 budget: \$40,132)

Output 3: Building resilience and life skills of adolescents to become change agents for non-violence (Year 1 budget: \$60,000)

The following activity will be undertaken to fulfil this output:

Activity 3.1: Equip adolescents with life skills and citizenship education (LSCE) to enhance their resilience to deal with violence and capacities to actively engage as change agents for non-violence in their communities (3-year target: 2450 adolescents. (Year 1 budget: \$60,000)

	<p>Output 4: Strengthened referral and case management system in the targeted locations. (Year 1 Budget: \$8,026)</p> <p>The following activity will be undertaken to fulfil this output:</p> <p>Activity 4.2: Raise awareness on the rights of children with disabilities and developmental delays, responsibilities of duty bearers to minimize their exposure to the threat of violence and actions to be taken to ensure the enjoyment of their rights. (Year 1 Budget: \$8,026)</p>

Section 2: Application requirements and timelines

2.1 Documentation required for the submission	<p>The expression of interest shall include the following documentation:</p> <ul style="list-style-type: none"> • Copy of CSO/NGO registration in Palestine • Attachment I - Partner Declaration signed by authorised official • Attachment II - NGO Identification and Profile signed by authorised official • Attachment III – Proposal and detailed budget. • Attachment IV – Experiences in the field of Education with other agencies esp. UN agencies. <p>Each CSO/NGO submission should include 1 proposal addressing the programme areas outlined in section 1.3 above.</p>	
2.1 Indicative timelines	Call for Expression of Interest issue date	July 27, 2020
	Deadline for submissions of proposal	August 27 th 2020
	Deadline for requests of additional information/ clarifications	August 15 th , 2020
	Review of NGO submissions	September 20 th , 2020
	Notification of results communicated to NGO	October 1 st 2020

Section 3: Process and timelines

3.1 Review & evaluation of CSO/NGO submissions	<p>CSO/NGO submissions are assessed by the Partnership Review Committee in consultation with technical specialists, using criteria outlined in section 3.2 and 3.3 below.</p> <p>Only CSO/NGO submissions which comply with the requirements of the eligibility and exclusion criteria will be eligible for further evaluation.</p> <p>Results from the review will be used for purposes of mapping and selection of CSOs in relation to the specific results outlined in section 1.3 above.</p> <p>It should be noted that participation to this Call for Expression of Interest however does not guarantee CSO/NGOs will be ultimately selected for a partnership agreement with UNICEF. UNICEF reserves the right to invite selected partners to review and finalise proposals for partnerships in line with criteria outlined in section 3.4 below and in accordance with applicable policy and procedures on partnership with CSOs.</p>
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3.2 Eligibility & exclusion criteria	<p>Eligibility criteria:</p> <p>CSO/NGO must:</p> <ul style="list-style-type: none"> • a) Be registered in the State of Palestine; • b) Not be an entity named on any of the UN Security Council targeted sanction lists. <p>Exclusion criteria: CSO/NGO submission which:</p> <ul style="list-style-type: none"> a) Are not sent via email to the UNICEF email address before the specified deadline; b) Do not include all required documents duly completed and signed or do not comply with specifications set in this Call for Expression of Interest; c) Are not submitted in English; d) Will be excluded from the selection process. 	
3.3 Selection criteria	UNICEF office will review evidence provided by the CSO/NGO submission and assess applications based on the following criteria	
	Proposal relevance, quality and coherence (60%)	<p>Includes review of the proposed programme:</p> <ul style="list-style-type: none"> • Relevance of proposal to achieving expected results; • Clarity of activities and expected results; • Targets the most vulnerable schools and children • Presents coordination with the MoE; • In line with MoE Strategy • Proposed intervention is relevant to the needs of the targeted population; • Strong needs assessments and analysis; • Exemplify quality programming (i.e. be conflict, gender and disability sensitive and reflect do no harm approaches; integrate protection activities where possible) considering international and national best practices, policies, guidelines and standards • Innovative approach; • Sustainability of intervention; • Adequacy and clarity of proposed budget (including contribution by CSO/NGO) • Cost efficiency
	Institutional capacity and sustainability (40%)	<p>Includes a review of the CSO/NGO:</p> <ul style="list-style-type: none"> • Proven track record in thematic areas relevant to this Program (Education, Child Protection, Communication for development, gender and disability, capacity development and non-violence interventions) • Geographical coverage: partner has access to the target areas

		<ul style="list-style-type: none"> • Institutional capacity: partner has adequate policies, procedures, control mechanisms and systems in place to support the work of the organisation • Technical and Management team: partners have a strong technical and management capacities in place to be able to manage the suggested program • Reputation: partner has a good reputation and is well accepted in the communities and areas of operation • Relations with authorities: partner has a proven track record of working in partnership with relevant line ministries for this call • Humanitarian principles: partner is neutral, independent and impartial and is guided by the humanitarian principles. • Experience working with UN agencies and institutional donors
<p>3.4 Prospective partnership agreement</p>	<p>All applicants will be informed of the outcome of their submissions by communication sent out to the email / postal address that is indicated in the CSO/NGO submission. Applicants whose proposals are assessed as having a specific comparative advantage in specific programme areas outlined in 1.3 above will be placed on the roster of potential partners with UNICEF.</p> <p>The selected CSOs may be invited to develop partnership agreement with UNICEF in the future based on the following criteria:</p> <ul style="list-style-type: none"> • Prioritisation of proposed intervention in line with the work plan; • Availability of funding to support proposed intervention; • Complementarity or proposed action with ongoing interventions; <p>Upon finalisation at the technical level, the proposal for partnership will be submitted to the UNICEF management team for review and approval. It should be noted however that the UNICEF Special Representative has the final authority to approve or reject any proposed partnership agreement on behalf of UNICEF</p>	

Attachment I – Partner Declaration (to be completed by CSO Applicant)

The purpose of this declaration is to determine whether a prospective partner is committed to UNICEF values and principles.

Information provided in this form will be used to inform the review and evaluation of CSO submissions as outlined in the Call for Expression of Interest under section 3.

Partner Declaration		
Name of organisation: _____		
Partner	Yes	No
By answering yes, the organization confirms that neither the organisation nor any of its members is mentioned on any of the United Nations Security Council targeted sanctions lists http://www.un.org/sc/committees/list_compend.shtml		
By answering yes, the organization confirms that it is committed to the core values of the UN, the Convention on the Rights of the Child (CRC), the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) and the Convention on the Rights of Persons with Disabilities (CRPD). http://www.unicef.org/crc/ http://www.ohchr.org/EN/ProfessionalInterest/Pages/CERD.aspx http://www.un.org/disabilities/convention/conventionfull.shtml		
Does the organisation have an Annual Report that is publicly available? Attach the latest report or provide URL		
Does the organisation have an annual audit of financial statements? Attach the latest report or provide URL		

I declare, as an official representative of the above-named organization, that the information provided in this declaration and Call for Expression of Interest is complete and accurate, and I understand that it is subject to UNICEF verification.

Signature

Name and title of the duly authorized partner representative

Name of the partner

Date

Attachment II – CSO Identification Profile (to be completed by CSO Applicant)

The purpose of this profile is to provide key contact references to UNICEF State of Palestine in relation to their mandate, field of work, technical and managerial capacities and comparative advantage in relation to the proposed programme(s).

Information provided in this form will be used to inform the review and evaluation of CSO submissions as outlined in the Call for Expression of Interest under section 3.

Section 1. CSO information		
1.1 Organization information	Organization Name	
	Acronym	
	Category of CSO ¹	
	Address	
	Registration number	(copy of registration to be attached)
	Telephone	
	Website	
1.2 Head of Organisation	Name, Surname	
	Function	
	Email	
	Telephone	
1.3 Contact person (if different from 1.2)	Name, Surname	
	Function	
	Email	
	Telephone	
1.4 Programme Proposal title(s) submitted with Application	<ul style="list-style-type: none"> 	

Section 2. CSO expertise and experience in the sector area	
2.1 CSO mandate, sector area and geographic coverage	<i>Outline the organisation's mandate, field of work and geographic coverage</i>
2.2 Available expertise and specialists	<i>Outline the distinctive technical capacity of the organisation in the sector area</i>
2.3 Key results achieved over the past 5 years	<i>Outline of key results achieved in sector area in recent years, including any recognition received at local / global level for the work in the sector area</i>

¹ Choose between: National NGO (NGO); International NGO (INGO); Academic Institution; Community Based Organisation (CBO); Foundation; Other (please specify).

Section 3. Local experience, presence and community relations	
3.1 Ongoing programmes in sector area	<i>Outline of type / scope of ongoing programmes in the sector area</i>
3.2 Knowledge of the local context	<i>Outline of presence and community relations in the proposed programme location(s)</i>
3.3 Existing networks	<i>Outline of ongoing collaborations with national institutions and local communities in the sector area</i>

Section 4. Management Ability		
4.1 Annual budget	Size of annual budget (previous year, USD)	
	Source of core funds or income	
	Main funding partners/donors	
4.2 Core staff	<i>Outline of number and key functions of core organisation staff</i>	
4.3 Any other information demonstrating financial capacity	<i>E.g. results of previous capacity assessments if available (such as the micro assessment)</i>	

Section 5. Experience of working with UN/ UNICEF				
Programme/project title	Total budget (USD)	Funding UN agency	Year end	Key results achieved
1.				
2.				
3.				

Attachment III – Programme Proposal (to be completed by CSO Applicant)

The purpose of this proposal is to provide an outline of the proposed intervention for which the CSO is proposing to partner with UNICEF. *[If the Call for Expression of Interest allows for multiple submissions, the following text may be added: A separate form should be filled for each programme proposal submitted.]*

Information provided in this form will be used to inform the review and evaluation of CSO submissions as outlined in the Call for Expression of Interest under section 3.

Section 1. Proposal overview			
1.1 Programme title			
1.2 Results to which the programme contributes	<i>Refer to Section 1.3 of the Call for Expression of Interest</i>		
1.3 Programme duration	<i>Number of months, From MM/YYYY to MM/YYYY</i>		
1.4 Geographical coverage	<i>State/ province, etc.</i>		
1.5 Population focus	<i>Number of beneficiaries / groups</i>		
1.6 Programme Budget	From CSO		%
	From UNICEF		%
	Total		

Section 2. Programme description	
2.1 Rationale/ justification <i>(3 to 5 paragraphs; max 400 words)</i>	<p>“Why” this programme <i>This section outlines the problem statement, the context and the rationale for the Programme,:</i></p> <ul style="list-style-type: none"> • <i>Overview of the existing problem, using data (disaggregated) from existing reports; who is affected and what are the barriers/bottlenecks to outcomes for children?</i> • <i>How the problem is linked to national priorities and policies;</i> • <i>The relevance of the Programme in addressing problem identified.</i>
2.2 Expected results <i>(No narrative required)</i>	<p>“What” this programme will achieve <i>The table below defines the programme results framework (results and their link to results defined in the country programme and/or humanitarian response plan; specific indicators, baselines, targets and MOV for each programme output).</i></p>

Result statement	Performance indicator/s	Baseline	Target	Means of Verification ²
Corresponding result from Country programme/ Humanitarian Response Plan ³	- Xxx - Xxx			
Programme Output 1 <i>Service or product resulting from the programme</i>	<i>List each indicator in a separate line</i>			
Programme Output 2				
Programme Output 3				

2.3 Gender, Equity and Sustainability <i>(3 paragraphs; max 250 words)</i>	<i>“How” this programme takes into account gender, equity and sustainability This section briefly mentions the practical measures taken in the programme to address gender, equity and sustainability considerations.</i>
2.4 Partner’s contribution <i>(1 paragraph; max 100 words)</i>	<i>This section briefly outlines the partner specific contribution to the programme (monetary or in-kind)</i>
2.5 Other partners involved <i>(1 paragraph; max 100 words)</i>	<i>“With whom” will this programme works in partnership This section outlines other partners who have a role in programme implementation, including other organisation providing technical and financial support for the programme.</i>
2.6 Additional documentation <i>(1 paragraph; max 100 words)</i>	<i>Additional documentation can be mentioned here for reference.</i>

² The specific sources from which the status of each of the performance indicators can be ascertained. If any data source is a survey or a study which the implementing partner is planning to conduct for this programme, this should be planned and budgeted for in section 3 below (programme workplan and budget).

³ Refer to Section 1.3 of the Call for Expression of Interest. If the programme contributes to more than one result, each should be identified in a separate line, with programme outputs listed below each corresponding result..

Section 3. Programme work plan and budget

The table below defines the programme implementation work plan (the specific activities to be undertaken towards achievement of each of the programme outputs; the schedule of implementation; and the planned budget, including the CSO and UNICEF's contributions to the programme)

Note: Text and costs in blue provided as an example.

Result Level	Result/activity	Timeframe (quarters/year(s))					Total (CSO+UNICEF)	CSO contribution	UNICEF contribution	
		Q1	Q2	Q3	Q4	Year2			Cash ⁴	Supply
Progr. Output 1:	<i>E.g. Community-based management of SAM introduced in 200 villages In 10 districts</i>						400,000	10,000	190,000	200,000
	Performance indicator(s), - # children receiving RUFT/in patient - # children receiving RUFT/ community - recovery rate									
Act.1.1	<i>Organise training of 500 health workers in community nutrition in 10 districts</i>	x	x				100,000		100,000	
Act. 1.2	<i>Undertake community outreach activities & referral in 200 villages in 10 districts</i>	x	x	x	x		50,000		50,000	
Act. 1.3	<i>Provide nutrition equipment & supplies in 50 health centres</i>	x			x		200,000			200,000
Act. 1.4	<i>Programme management and technical supervision</i>	x	x	x	x		50,000	10,000	40,000	
Progr. Output 2:	Output statement						Sub-total output 2	Sub-total output 2	Sub-total output 2	Sub-total output 2
	Performance indicator(s):									
Act 2.1	Activity statement ⁵									
Act. 2.2										

⁴ The budget is prepared in the currency of implementation. Most generally, this correspond to the local currency in the country.

⁵ Costs budgeted as part of the programme output budgeting include the following:

- Cash for activities, such as workshop or trainings;
- Cost of supplies that directly assist beneficiaries or beneficiaries institutions, including warehousing, transport and assembling;
- Technical assistance and costs of technical staff to directly support beneficiaries / beneficiary institutions (experts in health, education, protection, etc.);
- Cost of surveys and other data collection activities in relation to beneficiaries or measurement or programme expected results;
- Communication activities to directly support programme planned results.

Result Level	Result/activity	Timeframe (quarters/year(s))					Total (CSO+UNICEF)	CSO contribution	UNICEF contribution	
		Q1	Q2	Q3	Q4	Year2			Cash ⁴	Supply
Progr. Output 3:	Output statement Performance indicator(s):						Sub-total output 3	Sub-total output 3	Sub-total output 3	Sub-total output 3
Act 3.1	Activity statement									
Act 3.1										
Sub-total for the outputs										
Progr. Output 4	Effective and efficient programme management						Sub-total output 4	Sub-total output 4	Sub-total output 4	Sub-total output 4
Act 4.1	<i>Standard activity:</i> In-country management & support staff ⁶ pro-rated to their contribution to the programme (representation, planning, coordination, logistics, admin, finance)									
Act 4.2	<i>Standard activity:</i> Operational costs pro-rated to their contribution to the programme (office space, equipment, office supplies, maintenance)									
Act 4.3	<i>Standard activity:</i> Planning, monitoring, evaluation and communication ⁷ , pro-rated to their contribution to the programme (venue, travels, etc.)									
Sub-total for programme costs										
HQcosts ⁸	HQ technical support ⁹ (7% of the cash component)									
Total programme document budget										

⁶ Costs of technical assistance/staff directly related to the achievement of planned results are budgeted as part of programme output budgeting, see above footnote 4.

⁷ Costs of M&E and communication activities directly related to the achievement of the planned results re budgeted as part of the programme output budgeting, see above footnote 4.

⁸ Only payable to organizations with headquarters outside of the country of implementation.

⁹ Amount is an estimate. Amount paid is a standard 7% on actual expenditures subject to calculation exclusions as per Annex I of the CSO Procedure.

