

REQUESTS FOR ADDITIONAL INFORMATION

1. Is it allowed to submit application as a consortium (Chamber of Commerce and Industry of Serbia together with some other relevant institution)?

UNICEF defines "Civil Society Consortium" as a collaborative arrangement between two or more CSOs in the implementation of a programme.

In a "Formal Consortium" arrangement, two or more CSOs come together to create a new, formally constituted organization with its own legal identity. A Formal Consortium typically has its own organizational accounts, a documented management structure and a registration certificate from the relevant government authorities. A Formal Consortium is eligible to sign a PCA and Programme Document as a UNICEF Implementing Partner.

In an "Informal Consortium" arrangement, two or more CSOs come together on an informal or ad hoc basis for the purposes of working together on a specific project or initiative. UNICEF cannot enter into an agreement with entities that do not have legal status, therefore, UNICEF cannot sign a PCA or Programme Document with an Informal Consortium. Instead, for the purposes of entering into partnership agreements with UNICEF, an Informal Consortium must appoint a "Lead Organization" to sign a PCA and any associated Programme Document(s) as the Implementing Partner, while the other CSOs of the Informal Consortium will be considered as "Secondary Organizations." Under the PCA/Programme Document, the Secondary Organizations of the Informal Consortium are recognized as sub-contractors of the Lead Organization, and the Lead Organization is fully responsible and liable for them as per Article 4.0 on "Sub-Contracting" in the General Terms and Conditions: The use by [consortium Lead Organization] of [consortium Secondary Organization] shall not relieve [consortium Lead Organization] of any of its obligations under this Agreement." The Lead Organization bears full responsibility for the work and actions of all Secondary Organizations of the Informal Consortium, including responsibility for monitoring and assurance on the use of funds by the Secondary Organizations.

The relationship between the Lead Organization and Secondary Organizations of an Informal Consortium is further defined in a written agreement signed among the members of the consortium and submitted to UNICEF at the start of programme implementation.

2. What does it mean "paid internship", is there any minimum/maximum that eligible providers need to pay to young people which will be enrolled in the internship programme?

There is no such a thing as minimum/maximum, and the model should be developed. You might consider policy documents coming from European Training Foundation, or other relevant experiences in the country (Beogradska otvorena skola, SIPRU tim etc.)

3. Is there any minimum or maximum duration period for internship programme?

Minimum would be two months, max 9 months, but we are open to explore other possibilities

4. Does the "paid internship" could be considered as covering cost for meals and travel to and from the work place? Could we also assume that in that case could be covers insurance for injuries at work and occupational diseases?

Covering health insurance is very important in this case. It would be very important to provide money for the food and transport as well, given some of the young people, especially the one living in isolated community, needs to commute long distance.

5. Could you please clarify the UNICEF's role in the choice of youth training topics, ie. does that mean they have to give their consent to the training proposal?

„Topics and content for training modules for interns: Based on the analysis, learning modules and topics relevant for internship preparation need to be decided by UNICEF and implementing partner. After that, the

implementing partner is expected to prepare online training modules utilizing the existing distance learning platforms, such as Moodle or similar. “

Yes, you have to take into account that UNICEF is not donor, but partner.

- 6. The number of employers to be hired is up to 500. Would it be tolerated less? “Partnership building with private sector representatives The implementing partner will identify and partner with up to 500 eligible providers of paid internships for young people in line with ongoing developments within the regulatory framework in Serbia.”**

Yes, it is important to provide internship opportunities for 2000 young people, but number of internship providers could be smaller. More important thing is to focus on growing sector/industry/companies.

- 7. We are not clear from the text of the call if you are looking for one organization that will be responsible for project implementation on the entire territory of Serbia or few organizations who will be responsible for different regions?**

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- 8. Also we would like to ask about mentioned targets in 1.3 Specific results (2000 young people and 500 employment providers). Will the selected organization be responsible for entire targets or part of it, in accordance with one's capacity and territorial coverage?**

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9. Are we obliged to deliver proposal by post?

No, you are not obligated to send proposal by post.

10. We would like either to deliver it by hand (some of our employees) or to send it by e-mail to the address proposed in the “Call”.

Yes you can hand deliver proposal or send it by e-mail.

11. If e-mail option is ok with you, is it possible to send it via Wettransfer since size of documentation is probably larger than size that mail server. Can accept?

Yes, it is possible to send proposal via Wettransfer.