

Clarifications-3

S.No	Queries	Responses
1	<p>Referring to Section 5: Activities, tasks, and expected timeline (Page 15 of the TOR), Table II, Activity 1.4, which specifies a "2-day workshop with the participation of the study team and the JP Reference Group", we understand that the workshop will be held in Kathmandu. Could you kindly confirm whether this understanding is correct or advise if an alternative location is planned?</p>	<p><b>The workshop is to be conducted in Kathmandu.</b></p>
2	<p>With reference to the Rupantaran Life Skills Programme outlined in the TOR, will the programme be implemented in all 32 target districts of the Joint Programme (JP) listed in Annex II (Page 35), or only in a selected subset of these districts? Alternatively, is there a possibility that the programme will be implemented in districts beyond those identified in that list?</p>	<p><b>UNICEF implemented Rupantaran in 11 out of the 32 palikas.</b></p> <p><b>UNFPA implemented Rupantaran in 12 out of the 32 palikas.</b></p> <p><b>For both UNICEF and UNFPA, the 10 intensive palika is common.</b></p> <p><b>Activities have not been implemented beyond the 32 programme palikas.</b></p>
3	<p>Language Requirements for Key Personnel</p> <p>The ToR states that the proposed team should have excellent communication skills (written and spoken) in Nepali and other local languages spoken in the study sites to facilitate data collection, transcription, and analysis. Could you kindly clarify whether this requirement applies to all key personnel, including the Team Leader and other senior/international experts, or whether it is primarily intended for field-level staff and locally based researchers directly involved in data collection, transcription, translation, and stakeholder consultations?</p> <p>Would it be acceptable for an international lead firm to propose international experts for technical leadership roles while fulfilling the Nepali and local language requirements through qualified national experts, field coordinators, and enumerators?</p>	<p><b>This requirement does not necessarily apply to all key personnel. It is expected that at least one core team member has excellent written and spoken Nepali language skills. However, it is required for the Team Leader to possess excellent written and spoken English skills to support report writing and final presentation.</b></p> <p><b>However, proficiency in Nepali and relevant local languages (Maithili, Tharu, Doteli, etc) is essential for field-level staff, including those directly involved in data collection, transcription, translation, and stakeholder engagement.</b></p>
4	<p>Currency for Financial Proposal Submission</p> <p>We note that the solicitation documents indicate that bids should be submitted in USD, while the financial proposal format appears to be presented in Nepalese Rupees (NPR). Could you please confirm:</p> <ul style="list-style-type: none"> <li>• Whether international firms should submit their financial proposals in USD or NPR; and</li> <li>• If submission in USD is required, whether the financial proposal template may be adapted accordingly.</li> </ul>	<p><b>The financial proposal must be prepared in NPR rather than USD, as the project is designed for national agencies. Using the local currency ensures consistency with national financial systems, facilitates easier budgeting and cost comparison.</b></p> <p><b>Please, refer 1.3(a) of part IV- Requirement of LRFP</b></p>
5	<p>it is challenging for companies to submit all two-party contracts from previous assignments due to privacy and other terms and conditions. Therefore, it would be helpful if UNICEF satisfies with the evidence of those assignments (e.g. certificates of completion or letters of completion provided by respective client organizations).</p> <p>We would like to request your team to discuss this particular requirement, and post a clarification note or an amended version of the requirements section of the bid package.</p>	<ul style="list-style-type: none"> <li>• <b>Evidence of experience documents (previous contracts): Bidders may submit the contract cover page clearly indicating the purpose of the assignment, together with the official signature page showing the signatures and dates.</b></li> <li>• <b>Reference policy documents: Bidders should submit the full documents that will be used as the basis for determining the unit rates and budget estimates included in the financial proposal.</b></li> </ul>
6	<p>Could you kindly confirm whether international consulting firms are eligible to submit a proposal for this opportunity, or if participation is restricted exclusively to national firms?</p>	<p><b>Please note that this tender is intended to encourage and prioritize participation from national agencies. Therefore, proposals are invited from eligible national firms</b></p>