

Annex: D Financial Template

Ref · No ·	Personnel and functional levels desired	Description of function	All inclusive Rates/perDay/in USD SENIOR (more than 10 years experience)	All inclusive Rates/per Day/inUSD MID (5-10 years experien ce)	All inclusive Rates/per Day/inUSD JUNIOR (less than 5 years experience)
1	Senior project manager/senior technical expert (optional as required on an ad hoc basis)	Leads team and represents institution; provides overall strategic direction and quality assurance; bears overall responsibility for project			
2	Project manager/ technical specialist	Oversees and guidesthe work; provides technical and managerial inputs for the project;			
3	Project officer	Provides essential technical support to the project			
	Reimbursable Cost				
	Travel cost (as per actual)				

Note:

1. UNICEF is VAT exempted. Thus, the quoted price should include VAT separately.
2. The above cost should include all costs such as travel, food, accommodation, and all administrative costs related to the above assignment. UNICEF will not be liable to pay any charges extraneous to the contract value.
3. Please provide a detailed breakdown of costs as an annexure.

Signature: _____ Date: _____

Name & Title: _____ Company: _____

Company Seal: _____