Q&A-LRPS-2025-9200341 - Comprehensive Assessment of Immunization Financing and Development of a five-Year Investment Plan for Jordan#s National Immunization Programme (2026#2029)		
S/N	Questions	Answers
1	Jordan MOH developed a National Immunization Strategy (NIS) for the period 2024-2028 with a Roadmap of activities for those 5 years period. Will those documents be used as background for the assignment?	Yes. These documents, along with others such as IA30, the UNICEF Immunization Roadmap, the Gavi 6.0 Strategy among others will be used to inform the background and guide the formulation of strategies for the roadmap.
2	Jordan MOH costed the NIS 2024-2028 with the UNICEF costing tool NIS.Cost App. Will that application and the already existing results be used as background for the assignment?	Yes. The costing results from the NIS 2024–2028 developed by the MoH using the UNICEF NIS.Cost App will indeed be utilized as background information to inform this assignment. The existing data and analyses will serve as a key reference point to guide further validation, gap identification, and alignment of proposed strategies with the current costed plan.
3	Arabic is not mentioned in the LRPS. Will all work be contacted in English?	All core deliverables and communications will be conducted in both Arabic and English; however, the final outputs and key materials will be translated into Arabic to ensure accessibility and alignment with MoH requirements.
4	Will only current vaccine schedule be considered for this assignment or any NVIs (PCV rollout or HPV introductions too)?	In the context of the Immunization Investment Plan, the assignment will consider both the current vaccine schedule and new vaccine introductions (i.e. PCV), recognizing that each vaccine represents a critical life-saving investment.
5	The solicitation requests references. We are planning to provide names and contact information for prior vendors/clients but please advise if you need a letter from these references with the application.	For bilateral funders the preferred modality for references is to provide official contact details typically the name, title, organization, and email address of individuals who directly supervised or reviewed the previous assignment. Where possible, include a short description of the project, its scope, and outcomes to contextualize the reference. Formal reference letters or confirmation emails from the contracting agency are also acceptable and add value.
6	Is there a UNICEF budget template we need to use or should we develop our own based on guidance in the TOR?	Please use the financial template attached to the tender "Annex C"
7	Does UNICEF prefer a budget narrative along with the budget?	Yes. UNICEF generally requires a clear budget break-down and narrative or cost explanation outlining how each cost item was derived and the underlying assumptions. This ensures transparency, allows verification of cost realism, and facilitates value-for-money assessment.
8	The RFP refers to an Annex C. I don't see this included at the link above. Can you indicate where this is located?	you may re-share "Annex C" again as an attachement to this Q&A
9	Is there any guidance that can be provided on budget expectations for the project?	No guidance. The budget has to be linked to the technical proposal
10	Can you provide further information about the process for submission. The RFP (page 20, below) seems to indicate that proposals can be delivered via mail, fax or email. Annex B, also states:	As indicated, submitted your proposal to: E-mailed proposals should be sent to: UNICEF Jordan Attention: BID UNIT E-mail: jordanbids@unicef.or
11	Annex B, point #13, Call for Proposals, Section A.B. Financial Offer state, describes the structure of the financial proposal. Could UNICEF share the Excel version of Annex C: Financial Proposal Template?	you may re-share "Annex C" again as an attachement to this Q&A
12	Does UNICEF require a budget narrative or cost explanation of how costs were derived and pricing assumptions?	Yes. UNICEF generally requires a clear budget break-down and narrative or cost explanation outlining how each cost item was derived and the underlying assumptions. This ensures transparency, allows verification of cost realism, and facilitates value-for-money assessment.
13	Would the contract vehicle for this award be a fixed price contract, a time and material contract, or cost reimbursement contract? This may dictate how the offeror would build and submit their Financial Offer.	As per the TOR, this will be a fixed-price contract. All costs including office space, transportation, communication, and any other administrative or operational expenses should be fully incorporated into the financial proposal.
14	The RFP states that the Government of Jordan, with support from Gavi and UNICEF will be introducing Pneumococcal vaccine (PCV) and other underutilized vaccines such as Human Papilloma Vaccine (HPV) and Varicella into the National Immunization Programme (NIP). Can UNICEF confirm which other underutilized vaccines will be introduced and thus form part of the costing assessment?	None for now
15	Section 13 A states. "Example of similar projects done and at least two references from a previous vendor". What is the prefered modality for references especially when clients are bilateral funders.	For bilateral funders the preferred modality for references is to provide official contact details typically the name, title, organization, and email address of individuals who directly supervised or reviewed the previous assignment. Where possible, include a short description of the project, its scope, and outcomes to contextualize the reference. Formal reference letters or confirmation emails from the contracting agency are also acceptable and add value.