UNIVERS N NATIONS CHILDREN'S FUND (UNICEF)
CALL FOR INSTITUTIONAL EXPRESSIONS OF INTEREST (EOIs)
TO PROVIDE WASH CONSTRUCTION WORK FOR UNICEF CAMBODIA

Issuance of the EOI: 29 January 2020
Submission Date : 25 February 2020
Email EOI to: phnompenhsupply@unicef.org
Tentative Evaluation of Responses and Shortlisting: End 2nd week of March 2020
Tentative Issuance of RFP: End March 2020
Tentative Start Date of Contract: June 2020

1. PURPOSE OF EXPRESSION OF INTEREST (EOI)
UNICEF Cambodia is seeking Expressions of Interest (EOI) from well-established companies and NGOs for the provision of WASH construction work for Water Sanitation and Hygiene Facilities (WASH) in 74 primary schools in two provinces, Svay Rieng and Kampong Speu. UNICEF Cambodia is therefore looking for companies/NGOs with deep commitment and strong background in WASH construction work and relevant subject matter expertise to undertake the works.

2. BACKGROUND
To accelerate the achievement of the national universal access to WASH by 2025, UNICEF WASH programme has initiated and implemented the rehabilitation of existing and construction of new water supply, sanitation and hygiene facility in institutions (WASH in School and in Health Care Facilities), and in remote communities.

Cambodia through the partnership with its funding donors and together with implementing partners, commit to assist children to stay in school, to have a cleaner school environment, and to learn better hygiene practices, by providing accessible latrines (including support for menstrual hygiene management), handwashing facilities and safe drinking water supplies in schools.

3. SCOPE OF WORK
The general aim of the project is to improve access to quality WASH facilities in 74 primary schools, through the new construction and/or rehabilitation of WASH facilities in each school including, but not be limited to, the below main components:

- The water supply system
- Sanitation facilities – latrines and urinals
- Handwashing facilities
- Small scale waste water treatment system
- Solid waste management

4. ELIGIBILITY REQUIREMENTS:
Qualified institutions (construction companies, NGOs etc.) that have the capabilities to meet the following requirements and are available for the WASH construction work period indicated, are invited to submit an EOI.

- Professional construction company with a minimum of 3 years’ experience in the related area.
- Valid registration, authorization/permit to perform such work in Cambodia
• Understanding of specific requirements related to new/rehabilitated Water, Sanitation and Hygiene Facilities (WASH) in Cambodia is an advantage.

Please submit the following documents:
• Certificate of Incorporation (Legal registration of the company)
• Copies of performance evaluation, if available
• Profile of company
• Recent Audited accounts 2017-2018, if available

Suppliers interested in providing services to UNICEF should register in UNGM at Basic and Level 1 levels of registration: https://www.ungm.org/Account/Registration.
Please note the following:

• Suppliers are not charged to register in UNGM.
• UNICEF does not contract with suppliers who are non-compliant with the National Labour Laws and Regulations and with those who are do not abide to ethical standards related to child labour and landmines.
• UNICEF payment terms are after delivery.
• UNICEF prefers to collaborate with manufacture and with those who have previous working experience with either UN or International Organizations;

Upon registration in UNGM and notification of the same to the relevant UNICEF official by the supplier, UNICEF officials may visit the premises of the supplier.

5. SUBMISSION OF EXPRESSION OF INTEREST (EOI)
Interested institutional entities are encouraged to complete and submit the attached EOI form. EOIs should be sent to phnompenhsupply@unicef.org, no later than 5:00 pm (Phnom Penh) on Tuesday, 25 February 2020. Please quote “EOI Construction Work” as the subject in your correspondence.

Kindly note that this EOI does not constitute a solicitation. We do not require bids or proposals at this stage; we merely seek your expression of interest in participating in the tender. A response to this Call for EOI does not automatically ensure that you will be selected to participate in the tender. Terms of reference (TOR) will be provided to those vendors invited to submit a full proposal by way of a Request for Proposal for Services (RFPs).

UNICEF reserves the right to change or cancel requirements at any time during the EOI and/or solicitation process. UNICEF also reserves the right to require compliance with additional conditions as and when issuing the final tender document.

If you have any additional questions about this EOI, please email at phnompenhsupply@unicef.org only, at latest by 14 February 2020. A consolidated reply will be sent to all prospective bidders and posted on the web site. Calls will not be returned.
SUPPLIER PROFILE FORM

All pages to be completed by Supplier and submitted to UNICEF.

It should be understood that falsified or misleading information could result in disqualification of the company as a registered potential supplier for UNICEF.

Requested information is for UNICEF’s internal use only and will be treated as confidential.

UNICEF fully subscribes to the Convention on the Rights of the Child and draws the attention of potential suppliers to Article 32 of the Convention which inter alia requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the Child's education, or to be harmful to the Child's health or physical, mental, spiritual, moral or social development.

UNICEF reserves the right to terminate any contract unconditionally and without liability in the event that the supplier is discovered to be in non-compliance with the national labour laws and regulations with respect to child employment.

The supplier guarantees that neither the supplier's company, nor any of its affiliates, nor any subsidiaries controlled by the supplier's company, is engaged in the sale or manufacture of anti-personnel mines or of components utilized in the manufacture of anti-personnel mines (taken in its broader definition). The supplier recognises that a breach of this provision will entitle UNICEF to terminate its contract with the supplier.

The company, as well as any parent, subsidiary or affiliate companies:

Strive to abide by the UN Supplier Code of Conduct (http://www.un.org/Depts/ptd-vendors)

Are not listed in or associated with a company or individual listed in the UN Security Council Resolution 1267 List website. (www.un.org/sc/committees/1267/consolist.shtml)

UNICEF requires that all suppliers / contractors associated with a purchase order / contract observe the highest standard of ethics during procurement and execution of the work. In pursuance of this policy UNICEF

A. Defines for the purpose of this provision the terms set forth as follows:

   (i) Corrupt practice means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in the execution of a contract, and

   (ii) Fraudulent practice means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the client, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the client of the benefits of free and open competition;

B. Will reject a proposal for award if it determines that the selected supplier / contractor has engaged in any corrupt or fraudulent practices in competing for the contract in question;
C. Will declare a supplier / contractor ineligible, either indefinitely or for a stated period of time, to be awarded a UNICEF-financed contract if at any time it determines that it has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNICEF-financed contract.

OFFICIALS NOT TO BENEFIT

The supplier / contractor warrants that no official of UNICEF or the United Nations has received or will be offered by the supplier / contractor any direct or indirect benefit arising from this contract or the award thereof. The supplier / contractor agree that breach of this provision is a breach of an essential term of the contract.

GUIDELINES ON GIFTS AND HOSPITALITY

Suppliers / contractors shall not offer gifts or hospitality to UNICEF staff members. Recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches or dinners are also prohibited.

DISCLOSURE OF SANCTIONS OR TEMPORARY SUSPENSION

The Contractor should not be suspended, debarred, or otherwise identified as ineligible by any organization within the World Bank Group or any other International or UN Organisation. The Contractor is therefore required to disclose to UNICEF whether its company, or any of its affiliates, is subject to any sanction or temporary suspension imposed by the World Bank Group or any other International or UN Organisation at the time of execution of this agreement and throughout the duration of the agreement period. The Contractor recognises that a breach of this provision will entitle UNICEF to terminate its supply contract with the Contractor.

Have no outstanding or pending bankruptcy, judgment or legal action that could impair a supplier / contractor’s ability to continue operating as a going concern.

Agents, intermediaries and other persons retained by these companies, as well as all employees agree to cooperate with the United Nations during any investigative processes undertaken by them, either before during or after execution of a contract, including providing all required documents, company records, access to employees, officers and staff, as well as financial information.

I, representing the Company, acknowledge and ensure the Company’s compliance with the above statements:

Name and Title: __________________________________

Signature: ______________________________________

Date: _______________________________________

Company name: ________________________________
UNICEF Cambodia – Expression of Interest Form

CONSTRUCTION WORK

Please fill-in the form and submit to: phnompenhsupply@unicef.org

Full Name of Institutional Entity:

Type of Entity:

User Salutation:  [ ] Dr.  [ ] Ms.  [ ] Mr.

First Name:

Last Name:

Job Title/Role in Entity:

Mobile Phone Number:   (please include country & city code)

Contact E-mail Address:

Mailing Address:

City:

State:

Postal Code:

Country:

Address of Internet Website:

Alternate Contact Person:
General Information (if available please provide all documentation with English translation)

1.1 Year established: ___________ 1.2 No. of full-time employees: __________

1.3 Name change -- Please provide documentation of name change, if applicable.

Activities

2.0 Previous Construction work contracts (during the last 2 years) with United Nations/International, Governmental or Non-Governmental Organizations/Private Companies, for below services:

(provide references):

(a) Contract: Date Value customer Name/address.

(b) ref. no.

1) ____________ _____ _______ ________ ___________ ____________

2) ____________ _____ _______ ________ ___________ ____________

3) ____________ _____ _______ ________ ___________ ____________

4) ____________ _____ _______ ________ ___________ ____________

5) ____________ _____ _______ ________ ___________ ____________

3.0 Membership of National / International Associations?

(Circle as applicable) Y / N (if yes, please enclose list of names)

3.1 Does your company have a documented environmental policy?

(circle as applicable) Y / N (if yes, please attach a copy of relevant document)

I hereby certify that the information provided above and in all the annexures is correct and that no person in any connection with this establishment, as a supplier for providing material, supplies or services, or as a principal or employee, is employed by UNICEF, or barred by UNICEF.

I also understand that falsified or misleading information could result in disqualification of the company as a registered potential vendor for UNICEF.

Name: ___________________________ Date: ___________________

Title: ___________________________ Signature: ___________________