

ANNEX C

QUALITATIVE MEASUREMENT OF THE HT PROGRAM – DATA COLLECTION METHODOLOGY

Data collection approach

During the data collection activities, the UNICEF Albania M&E unit and the implementing partners will ensure the following standards and approaches are met:

- **Participative approach:** all relevant key actors, users, and beneficiaries will be included in the data collection. Their feedback will be integrated throughout the analysis process and reflected in the final deliverables.
- **Gender approach:** A focus on gender will be ensured to include all specific elements related to gender-specific vulnerability. In line with the do not harm principle, specific measures will be adopted to avoid re-victimization and traumatization of participants.
- **Impartiality:** the data collection and analysis will be conducted following the principles of independence and transparency, avoiding any conflict of interest, prejudice or influence.
- **Confidentiality:** all collected information will be anonymized and treated confidentially following UNICEF and international standards.

Limitations and proposed mitigation strategies

The data collection and analysis can face some limitations that are identified and strategies to mitigate these are proposed in the following table:

Limitations	Mitigation strategies
Each IP engaged in the data collection activity will be able to collect data only on specific targeted populations and specific actions per region according to their mandate and their contribution to the project. These circumstances may create different dynamics among regions.	The UNICEF M&E unit will coordinate the data collection in order to harmonize and consolidate data and findings.
Data collection for the elaboration of a qualitative data collection (for baseline and final impact) can be time consuming and not necessarily adaptable to the project and activities' workplan and deadlines.	The UNICEF programmatic and M&E teams will coordinate with IPs in the field to ensure the data collection and measurement of parameters are in line with the implementation of the activities.

Data collection matrix

Indicator definition and rationale	Benchmarks	Means of verification	Targeted populations	Frequency	Activities paired with the data collection	Parameters used for calculation
Outcome 1 Indicator 1.1 Improved knowledge on reporting channels, services available and trafficking methods: (1) % of targeted groups that know at least 3 ways of reporting a suspected HT case (knowledge); (2) % of Youth in targeted communities that know at least 3 support services (knowledge); (3) % of Youth in targeted communities that are concerned about human trafficking (attitude); (4) % of Youth in targeted communities interested to engage in at least three activities related to human trafficking (practice)	Baseline: (1) 49% (2) 39% (3) 70% (4) 61% Target: 10 pp and 20pp increase from baseline	Qualitative structured questionnaires for conducting the survey to measure and understand the degree of impact of the communication campaign and other activities related to the outcome 1 with targeted groups and youth Activities and project reports Third-wave methodology designed and carried out	Local communities' members engaged in project activities in targeted regions Adolescents and youth engaged in project activities in targeted regions	Baseline (end 2023) End of the project	1.1.1 1.1.2 1.1.3 1.1.4 1.1.5 1.1.6 1.1.7 1.1.8 1.2.4 1.2.5	The indicator calculates the rate of: 1. targeted beneficiaries' (communities and youth) awareness concerning HT and reporting mechanisms as well as their behavior change and the development of a speak-up culture concerning cases of discrimination and violence based on gender and that could be linked to HT, 2. targeted youth's knowledge about the presence and the support and protection services provided by the project. 3. Targeted youth's change in perception about HT and the presence of risks linked to it among discriminatory and violent social dynamics and behaviors perceived as normal by the targeted communities. 4. Targeted youth's change in behavior and engagement regarding awareness and protection activities related to fighting HT such as: communication and public

Indicator definition and rationale	Benchmarks	Means of verification	Targeted populations	Frequency	Activities paired with the data collection	Parameters used for calculation
This indicator will allow to measure the level of awareness and knowledge of targeted communities and youth on HT, reporting mechanisms and actions to engage in the fight against it especially when related to challenging discriminatory gender norms. A specific focus on targeted youth will help understanding the change in perception on discrimination and violence connected to risks and exposure to HT as well as the change in behaviors regarding their engagement on communication and public discourse on HT, digital literacy and cybersecurity, mental health, advocacy, safe						discourse on HT, digital literacy and cybersecurity programs, sensitization on mental health, advocacy for local action against HT, protection and assistance services provided by local institutional actors and supporting employment and self-employment.

Indicator definition and rationale	Benchmarks	Means of verification	Targeted populations	Frequency	Activities paired with the data collection	Parameters used for calculation
migration, employment and self-employment.						
Indicator 1.2 % and how targeted adolescents, youth and family members/caregivers in targeted communities who claim their personal stability improved compared to the beginning of the project The indicator will help measuring to what extent the targeted adolescents, youth and families will feel safer physically and emotionally as well as more connected and stable within their communities compared to the beginning of the project. This material and psychological well-being	Baseline: TBD Target: % of adolescents % of youth % parents and caregivers	Semi-structured questionnaires for conducting Key informant interviews Semi-structured questionnaires to guide focus group discussions Activities and project reports Regional/national reports and statistics (if available)	Adolescents and youth engaged in project activities in targeted regions Parents and caregivers engaged in project activities in targeted regions	Baseline (end 2023) End of the project	1.1.8. 1.2.4. 1.2.5. 1.3.3. 1.3.4.	The indicator calculates the rate of targeted beneficiaries and describes the dynamics related to improvement in terms of personal stability and therefore in resilience and prevention of HT. This will be possible through data collection and analysis regarding three specific parameters and related indicators: - Improvement of physical and psychological well-being of targeted beneficiaries <i>Ind: % of targeted adolescents and youth and description of how their physical and psychological well-being has improved</i>

Indicator definition and rationale	Benchmarks	Means of verification	Targeted populations	Frequency	Activities paired with the data collection	Parameters used for calculation
will reduce adolescents' and youth's vulnerability to being trafficked or re-trafficked. This impact and change in perspective will be achieved through the whole set of activities foreseen under the outcome 1.						The indicator refers only to adolescents and youth but the data collection will engage also parents and caregivers. - Improved engagement in livelihood opportunities for targeted adolescents and youth <i>Ind: % of targeted adolescents and youth and description of how their engagement in livelihood opportunities has improved</i> - More and better social connections within the targeted communities <i>Ind: % of targeted adolescents, youth, parents and caregivers and description of how their social connections within families and communities has improved</i>
Outcome 2 Indicator 2.1 To what extent targeted PV/VoT and of high-	Baseline: TBD Target: PV/VoT and of high-risk individuals feel	Semi-structured questionnaires for conducting Key informant interviews	Targeted PV/VoT and of high-risk individuals supported by the services engaged in	Baseline (end 2023) End of the project	2.1.5 2.1.6 2.2.2 2.2.3	The indicator measures the level of empowerment felt by targeted PV/VoT and of high-risk individuals as positive result of

Indicator definition and rationale	Benchmarks	Means of verification	Targeted populations	Frequency	Activities paired with the data collection	Parameters used for calculation
risk individuals feel empowered by the support received from the services engaged in project activities This indicator will measure how the better access and quality of services has reduced beneficiaries' vulnerability. Thanks to the technical support at different levels, the protection of GBV survivors, PV and VOTs and other at risk-individuals will be effectively improved. This will be achieved also through the combination of the positive impacts of outcome 1 and 3.	empowered by the support received	Semi-structured questionnaires to guide focus group discussions Activities and project reports	project activities in targeted regions Health personnel, psychologists, counselors, assistance operators engaged in project activities in targeted regions			the support received from the services engaged in project activities. This will be possible through data collection and analysis regarding three specific parameters and related indicators: - Physical and psychological well being <i>Ind: Targeted PV/VoT and of high-risk individuals claim to feel better physically and psychologically</i> - Perception of being protected within the communities <i>Ind: Targeted PV/VoT and of high-risk individuals claim to feel safe, supported and understood by their communities</i> - Confidence in decision making

Indicator definition and rationale	Benchmarks	Means of verification	Targeted populations	Frequency	Activities paired with the data collection	Parameters used for calculation
						<i>Ind: Targeted PV/VoT and of high-risk individuals claim to feel more self-confident and to have changed attitudes toward decision making</i>
Indicator 2.2 % of assisted PV/VoT and of high-risk individuals claiming they're satisfied with the quality and access to services engaged in project activities The indicator will ensure that the voice of beneficiaries is included in the overall evaluation of quality and accessibility of protection services. This assessment will allow to have a better understanding on the quality and the effectiveness of the improvement made on targeted specific services and how the continuum of	Baseline: TBD Target: 95%	Semi-structured questionnaires for surveys Semi-structured questionnaires to guide focus group discussions Activities and project reports	Targeted PV/VoT and of high-risk individuals supported by the services engaged in project activities in targeted regions	Annually reported	2.1.3 2.1.5 2.1.6 2.2.2 2.2.3	The indicator calculates the rate of assisted PV/VoT and of high-risk individuals satisfied with the services improved and delivered in the context of the project. It will help measuring if and how the improvement apported to targeted services is concretely enhancing beneficiaries' lives. This will be possible through data collection and analysis regarding three specific parameters and related indicators: - Level of accessibility <i>Ind: % of assisted PV/VoT and of high-risk individuals that claim they were able to easily access specific and adequate services</i> - Level of responsiveness

Indicator definition and rationale	Benchmarks	Means of verification	Targeted populations	Frequency	Activities paired with the data collection	Parameters used for calculation
protection is ensured. Furthermore, the measurement will help establishing quality control tools/mechanisms.						<i>Ind: % of assisted PV/VoT and of high-risk individuals that claim the referral and assistance were prompt and time-effective</i> - Capacity to meet beneficiaries' needs <i>Ind: % of assisted PV/VoT and of high-risk individuals that claim the services they were referred to and provided were adequate to their needs</i>
Outcome 3 Indicator 3.1 To what extent coordination on HT is improved among targeted stakeholders This indicator will allow measuring the improvement in coordination and in the expansion of the debate on HT among key	Baseline: TBD Target: Coordination on HT among targeted stakeholders is improved	Data already available from data collection on knowledge and sensitization of targeted adolescents and youth, PV and VOTs and communities (Outcome 1) Semi-structured questionnaires for surveys	Targeted adolescents and youth, PV and VOTs and communities engaged in awareness-raising and capacity building activities Members of the coordination/ working groups	Baseline (end 2023) End of the project	3.1.3 3.1.6 3.2.1 3.2.3 3.2.4 3.2.5	The indicator measures the level of improvement of coordination and communication among key stakeholders. This will be possible through data collection and analysis regarding three specific parameters and related indicators: - Quality of the public debate on HT <i>Ind: An evidence-based public debate on HT is present</i>

Indicator definition and rationale	Benchmarks	Means of verification	Targeted populations	Frequency	Activities paired with the data collection	Parameters used for calculation
stakeholders in targeted communities. Thanks to better and more frequent reporting on HT the targeted populations (adolescents and youth, at-risk individuals, PV/VOTs but also key local and national institutions and decision makers) will be sensitized and communicate more and better on HT. In parallel, enhanced referral and cooperation mechanisms as well as more detailed and reliable data and statistics will improve the effectiveness of the information shared.		Semi-structured questionnaires for conducting Key informant interviews Report of activities involving media and data collection Institutional partners' minutes and reports of coordination meetings and technical support activities Project reports	Representatives of the engaged national and local institutions			- Coordination dynamics among institutional and representative key actors <i>Ind: Effective referral and steering mechanisms on HT are established among key institutions and civil society actors</i>
Indicator 3.2 To what extent the new regulatory tools reflect at-risk individuals, PV and VOTs needs.	Baseline: TBD Target: the new regulatory framework and tools reflect at-risk	Data already available from data collection on knowledge and sensitization of targeted adolescents and youth, PV and VOTs and	Targeted adolescents and youth, PV and VOTs and communities engaged in awareness-raising and capacity building activities	Baseline (end 2023) End of the project	3.1.1 3.1.2 3.1.4 3.1.6 3.1.9	The indicator measures the level of integration of at-risk individuals, PV and VOTs needs in the new regulatory tools elaborated by targeted stakeholders. Furthermore, through the data collection it will possible to

Indicator definition and rationale	Benchmarks	Means of verification	Targeted populations	Frequency	Activities paired with the data collection	Parameters used for calculation
This indicator will allow measuring if communication and cooperation at different levels are leading to a more inclusive and realistic reform of regulatory framework and tools ensuring the sustainability of the project. Better evidence-based communication and advocacy will allow local and central institution to be more sensitized and aware about concrete needs of at risk-individuals, PV and VOTs (ex: early identification, safe referral, integrated protection). In parallel the technical support to different key institutions will allow a better coordination and	individuals, PV and VOTs needs	communities (Outcome 1) Reports of project activities focused on at-risk individuals PV/VOT assistance and protection (outcome 2) Final regulatory and guidelines documents Institutional partners' minutes and reports of coordination meetings and technical support activities Project reports	Targeted at-risk individuals PV/VOT assisted and engaged through project activities Members of the coordination/ working groups on the new regulatory framework Representatives of the engaged institutions in advocacy activities			identify bottom-up dynamics. This will be possible through data collection and analysis regarding three specific parameters and related indicators: - Decision makers' awareness on at-risk individuals, PV and VOTs needs <i>Ind: Improved advocacy mechanisms are established through project activities</i> - Degree of coherence of the regulatory framework and tools to the identified needs <i>Evidence-based regulatory framework and tools are elaborated or revised through project activities</i>

Indicator definition and rationale	Benchmarks	Means of verification	Targeted populations	Frequency	Activities paired with the data collection	Parameters used for calculation
elaboration of plans and procedures on identification, referral and protection of PV and VOTs.						

DATA COLLECTION TOOLS

Outcome 1 - Qualitative indicator n. 1.2 – Adolescents and youth

Background

The present semi-structured survey will allow UNICEF Albania to measure qualitative indicators referring to the program *Scaling up an efficient nationwide system response to human trafficking in and from Albania*.

An assisted administration is recommended. The researchers/operators should explain the content of the survey before its administration and the assisted administration of each questionnaire should not exceed 30 minutes per key informant.

During the data collection activities, the UNICEF Albania M&E unit and the implementing partners will ensure the following standards and approaches are met:

- **Participative approach:** all relevant key actors, users, and beneficiaries will be included in the data collection. Their feedback will be integrated throughout the analysis process and reflected in the final deliverables.
- **Gender approach:** A focus on gender will be ensured to include all specific elements related to gender-specific vulnerability. In line with the do not harm principle, specific measures will be adopted to avoid re-victimization and traumatization of participants.
- **Impartiality:** the data collection and analysis will be conducted following the principles of independence and transparency, avoiding any conflict of interest, prejudice or influence.
- **Confidentiality:** all collected information will be anonymized and treated confidentially following UNICEF and international standards.

This survey should be administered by researchers/ operators trained and skilled in safe consultation with children and child safeguarding.

KEY INFORMANT INTERVIEW SCHEME

Organization: UNICEF ALBANIA

Program: Scaling up an efficient nationwide system response to human trafficking in and from Albania

Outcome: 1 Improved resilience among targeted communities to prevent (re)trafficking

Indicator: 1.2 % and how targeted adolescents, youth and family members/caregivers in targeted communities who claim their personal stability improved compared to the beginning of the project

Researchers: ***

Period: ***

Sample: Adolescents and youth targeted by the program

Profiling

This section should be completed by the researcher/operator before the administration of the survey.

I. Is the respondent a program beneficiary?

☐ Yes

☐ No

II. If yes, what program activities did the beneficiary participate in, and for how long?

III. If not, how did the respondent know about the project?

IV. Is the respondent/beneficiary a:

- ☐ At-risk individual
- ☐ A potential victim of trafficking
- ☐ A victim of trafficking
- ☐ Adolescent/youth
- ☐ Parent/ Caregiver

V. Notes

Q1 Age

- ☐ 10 – 15
- ☐ 15 – 20
- ☐ 20 – 30
- ☐ 30 – 40
- ☐ 40 – 50
- ☐ More than 50

Q2 Gender

- ☐ Female
- ☐ Male
- ☐ Other
- ☐ Not specified

Q3 Municipality of origin

- ☐ Tirana
- ☐ Kamez
- ☐ Vore
- ☐ Kavaje
- ☐ Rrogozhine
- ☐ Shkoder
- ☐ Fushe-Arrez
- ☐ Malesi i Madhe
- ☐ Puke

- ☐ Vau i Dejes
- ☐ Diber
- ☐ Bulqize
- ☐ Klos
- ☐ Mat
- ☐ Kukes
- ☐ Has
- ☐ Tropoje
- ☐ Other _____

Q4 Level of education

- ☐ Primary school
- ☐ Secondary school
- ☐ High School
- ☐ University
- ☐ Technical studies
- ☐ None

Improvement of Adolescents and youth physical and psychological well-being

Q5 Have you noticed an improvement in your physical and psychological well-being? Ex: *healthier eating habits; more activities and sports; reduction of psychosomatic or other diseases linked to stress/unhappiness; feeling happier/ more active/interested/satisfied, etc.*

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q6 If you have noticed an improvement, can you explain how? If you haven't noticed any improvement, can you explain why?

Q7 From 1 to 5, where 1 is the minimum and 5 is the maximum, how much would you rate the impact of your parents'/caregivers' influence on your well-being?

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5

Engagement in livelihood opportunities

Q8 Do you think you have better livelihood opportunities?

- ☐ Definitely

- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q9 Do you feel more engaged in searching for education/employment/ self-employment opportunities?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q10 If you have noticed an improvement, can you explain how ? If you haven't noticed any improvement, can you explain why?

Improvement of social connections

Q11 Do you feel more connected and engaged with your family?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q12 Do you feel more connected and engaged with your community?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q13 If you have noticed an improvement, can you explain how ? If you haven't noticed any improvement, can you explain why?

Q14 To what extent do you agree or disagree with the following statements:

- a) I feel listened to by my family

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

b) I feel listened to by my community

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

c) I feel judged regarding my life choices

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

d) I feel secure in asking my parents/ caregivers for advice/opinions on personal issues such as romantic relationships; sexuality; gender discrimination

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

e) In my community a young girl feels confident in reporting cases of sexual harassment/abuse/ violence or exploitation

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

f) In my community a young boy feels confident in reporting cases of sexual harassment/abuse/ violence or exploitation

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

Recommendations

Q15 Can you share some recommendations to improve the program's positive impact?

Outcome 1 - Qualitative indicator n. 1.2 – Parents and caregivers

Background

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- **Impartiality:** the data collection and analysis will be conducted following the principles of independence and transparency, avoiding any conflict of interest, prejudice or influence.
- **Confidentiality:** all collected information will be anonymized and treated confidentially following UNICEF and international standards.

KEY INFORMANT INTERVIEW SCHEME

Organization: UNICEF ALBANIA

Program: Scaling up an efficient nationwide system response to human trafficking in and from Albania

Outcome: 1 Improved resilience among targeted communities to prevent (re)trafficking

Indicator: 1.2 % and how targeted adolescents, youth and family members/caregivers in targeted communities who claim their personal stability improved compared to the beginning of the project

Researchers:

Period:

Sample: Family members/caregivers targeted by the program

Profiling

This section should be completed by the researcher/operator before the administration of the survey.

I. Is the respondent a program beneficiary?

☐ Yes

☐ No

II. If yes, what program activities did the beneficiary participate in, and for how long?

III. If not, how did the respondent know about the project?

IV. Is the respondent/beneficiary a:

- ☐ At-risk individual
- ☐ A potential victim of trafficking
- ☐ A victim of trafficking
- ☐ Adolescent/youth
- ☐ Parent/ Caregiver

V. Notes

Q1 Age

- ☐ 10 – 15
- ☐ 15 – 20
- ☐ 20 – 30
- ☐ 30 – 40
- ☐ 40 – 50
- ☐ More than 50

Q2 Gender

- ☐ Female
- ☐ Male
- ☐ Other
- ☐ Not specified

Q3 Municipality of origin

- ☐ Tirana
- ☐ Kamez
- ☐ Vore
- ☐ Kavaje
- ☐ Rrogozhine
- ☐ Shkoder
- ☐ Fushe-Arrez
- ☐ Malesi i Madhe
- ☐ Puke
- ☐ Vau i Dejes

- ☐ Diber
- ☐ Bulqize
- ☐ Klos
- ☐ Mat
- ☐ Kukes
- ☐ Has
- ☐ Tropoje
- ☐ Other _____

Q4 Level of education

- ☐ Primary school
- ☐ Secondary school
- ☐ High School
- ☐ University
- ☐ Technical studies
- ☐ None

Improvement of Adolescents and youth physical and psychological well-being

Q5 Have you noticed an improvement in the adolescent's/youngster's physical and psychological well-being? Ex: *healthier eating habits; more activities and sports; reduction of psychosomatic or other diseases linked to stress/unhappiness; the adolescent/youngster looks more happy/active/interested/satisfied, etc.*

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q6 If you have noticed an improvement, can you explain how? If you haven't noticed any improvement, can you explain why?

Q7 From 1 to 5, where 1 is the minimum and 5 is the maximum, how much would you rate the impact of your influence on the adolescent's/youngster's wellbeing?

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5

Q8 How do you think you can positively impact adolescents' and youth's physical and psychological well-being?

Engagement in livelihood opportunities

Q9 Do you think adolescents and youth in your community have better livelihood opportunities?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q10 Have you noticed an improvement in the adolescent's/youngster's engagement in livelihood opportunities? Ex: education; employment; self-employment, etc.

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q11 If you have noticed an improvement, can you explain how? If you haven't noticed any improvement, can you explain why?

Improvement of social connections

Q12 Have you noticed an improvement in the adolescent's/youngster's engagement and connection within the family?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q13 Have you noticed an improvement in the adolescent's/youngster's engagement and connection within the community?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not

- ☐ Definitely Not
- ☐ I don't know

Q14 If you have noticed an improvement, can you explain how? If you haven't noticed any improvement, can you explain why?

Q15 To what extent do you agree or disagree with the following statements:

g) the adolescent/youngster feels listened to by the family

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

h) the adolescent/youngster feels listened to by the community

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

i) the adolescent/youngster feels judged regarding her/his/their life choices

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

j) the adolescent/youngster feels secure in asking for advice/opinion on personal issues such as romantic relationships; sexuality; gender discrimination

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

k) In my community, a young girl feels confident in reporting cases of sexual harassment/abuse/ violence or exploitation

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

l) In my community, a young boy feels confident in reporting cases of sexual harassment/abuse/ violence or exploitation

- ☐ Strongly agree
- ☐ Agree

- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

Recommendations

Q16 Can you share some recommendations to improve the program's positive impact?

Outcome 2 - Qualitative indicator n. 2.1

Background

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- **Gender approach:** A focus on gender will be ensured to include all specific elements related to gender-specific vulnerability. In line with the do not harm principle, specific measures will be adopted to avoid re-victimization and traumatization of participants.
- **Impartiality:** the data collection and analysis will be conducted following the principles of independence and transparency, avoiding any conflict of interest, prejudice or influence.
- **Confidentiality:** all collected information will be anonymized and treated confidentially following UNICEF and international standards.

This survey should be administered by researchers/ operators trained and skilled in safe consultation with survivors of gender-based violence.

KEY INFORMANT INTERVIEW SCHEME

Organization: UNICEF ALBANIA

Program: Scaling up an efficient nationwide system response to human trafficking in and from Albania

Outcome: 2 Reduced vulnerability of PV/VoT and of high-risk individuals assisted by the project in targeted regions

Indicator: 2.1 To what extent targeted PV/VoT and of high-risk individuals feel empowered by the support received from the services engaged in project activities

Researchers: ***

Period: ***

Sample: Targeted PV/VoT and high-risk individuals

Profiling

This section should be completed by the researcher/operator before the administration of the survey.

I. Is the respondent a program beneficiary?

- ☐ Yes
☐ No

II. If yes, what program activities did the beneficiary participate in, and for how long?

III. If not, how did the respondent know about the project?

IV. Is the respondent/beneficiary a:

- ☐ At-risk individual
- ☐ A potential victim of trafficking
- ☐ A victim of trafficking
- ☐ Adolescent/youth
- ☐ Parent/ Caregiver

V. Notes

Q1 Age

- ☐ 10 – 15
- ☐ 15 – 20
- ☐ 20 – 30
- ☐ 30 – 40
- ☐ 40 – 50
- ☐ More than 50

Q2 Gender

- ☐ Female
- ☐ Male
- ☐ Other
- ☐ Not specified

Q3 Municipality of origin

- ☐ Tirana
- ☐ Kamez
- ☐ Vore
- ☐ Kavaje
- ☐ Rrogozhine
- ☐ Shkoder
- ☐ Fushe-Arrez
- ☐ Malesi i Madhe
- ☐ Puke
- ☐ Vau i Dejes
- ☐ Diber
- ☐ Bulqize
- ☐ Klos
- ☐ Mat
- ☐ Kukes
- ☐ Has
- ☐ Tropoje
- ☐ Other _____

Q4 Level of education

- ☐ Primary school
- ☐ Secondary school
- ☐ High School
- ☐ University
- ☐ Technical studies
- ☐ None

Q5 What kind of services have you benefitted from?

- ☐ Mobile Units
- ☐ Emergency response services
- ☐ Health counseling
- ☐ Mental health and psychological counseling
- ☐ Shelter
- ☐ Legal counseling

Improvement of physical and psychological well-being

Q6 Do you feel, after benefitting from the services provided, your physical and psychological well-being has improved? *Ex: healthier eating habits; more activities and sports; reduction of psychosomatic or other diseases linked to stress/unhappiness; you fell happier/ more active/interested/satisfied, etc.*

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q7 If you have noticed an improvement, can you explain how? If you haven't noticed any improvement, can you explain why?

Protection within the communities

Q8 To what extent do you agree or disagree with the following statements:

After benefitting from the services provided,

a) I feel more understood by my family

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

b) I feel more understood by my community

- ☐ Strongly agree
- ☐ Agree

- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

c) I feel more secure in asking for help

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

d) I feel more confident in sharing my experience

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

e) I feel safer and protected by the services available

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

f) I feel safer and protected by the community

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

Confidence in decision making

Q9 Do you feel more positive regarding your life and future project?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Comments

Q10 Do you feel more motivated and engaged in thinking about or fulfilling your projects?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not

- ☐ Definitely Not
- ☐ I don't know

Comments

Q11 Do you feel less afraid of taking risks?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Comments

Q12 Do you feel more confident in facing challenges and problems?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Comments

Recommendations

Q13 Can you share some recommendations to improve the program's positive impact?

Outcome 2 - Qualitative indicator n.2.2

Background

The present semi-structured survey will allow UNICEF Albania to measure qualitative indicators referring to the program *Scaling up an efficient nationwide system response to human trafficking in and from Albania*.

An assisted administration is recommended. The researchers/operators should explain the content of the survey before its administration and the assisted administration of each questionnaire should not exceed 30 minutes per key informant.

During the data collection activities, the UNICEF Albania M&E unit and the implementing partners will ensure the following standards and approaches are met:

- **Participative approach:** all relevant key actors, users, and beneficiaries will be included in the data collection. Their feedback will be integrated throughout the analysis process and reflected in the final deliverables.
- **Gender approach:** A focus on gender will be ensured to include all specific elements related to gender-specific vulnerability. In line with the do not harm principle, specific measures will be adopted to avoid re-victimization and traumatization of participants.
- **Impartiality:** the data collection and analysis will be conducted following the principles of independence and transparency, avoiding any conflict of interest, prejudice or influence.
- **Confidentiality:** all collected information will be anonymized and treated confidentially following UNICEF and international standards.

This survey should be administered by a researcher/ operator trained and skilled in safe consultation with survivors of gender-based violence ensuring a rights-centered and victim-centered approach.

Organization: UNICEF ALBANIA

Program: Scaling up an efficient nationwide system response to human trafficking in and from Albania

Outcome: 2 Reduced vulnerability of PV/VoT and of high-risk individuals assisted by the project in targeted regions

Indicator: 2.2 % of assisted PV/VoT and of high-risk individuals claiming they're satisfied with the quality and access to services engaged in project activities

Researchers: ***

Period: ****

Sample: Targeted PV/VoT and high-risk individuals

Profiling

This section should be completed by the researcher/operator before the administration of the survey.

I. Is the respondent a program beneficiary?

☐ Yes

☐ No

II. If yes, what program activities did the beneficiary participate in, and for how long?

III. If not, how did the respondent know about the project?

IV. Is the respondent/beneficiary a:

- ☐ At-risk individual
- ☐ A potential victim of trafficking
- ☐ A victim of trafficking
- ☐ Adolescent/youth
- ☐ Parent/ Caregiver

V. Notes

Q1 Age

- ☐ 10 – 15
- ☐ 15 – 20
- ☐ 20 – 30
- ☐ 30 – 40
- ☐ 40 – 50
- ☐ More than 50

Q2 Gender

- ☐ Female
- ☐ Male
- ☐ Other
- ☐ Not specified

Q3 Municipality of origin

- ☐ Tirana
- ☐ Kamez
- ☐ Vore
- ☐ Kavaje
- ☐ Rrogozhine
- ☐ Shkoder
- ☐ Fushe-Arrez
- ☐ Malesi i Madhe
- ☐ Puke
- ☐ Vau i Dejes
- ☐ Diber
- ☐ Bulqize
- ☐ Klos
- ☐ Mat
- ☐ Kukes

- ☐ Has
- ☐ Tropoje
- ☐ Other _____

Q4 Level of education

- ☐ Primary school
- ☐ Secondary school
- ☐ High School
- ☐ University
- ☐ Technical studies
- ☐ None

Q5 What kind of services have you benefitted from?

- ☐ Mobile Units
- ☐ Emergency response services
- ☐ Health counseling
- ☐ Mental health and psychological counseling
- ☐ Shelter
- ☐ Legal counseling

Level of accessibility

Q6 From 1 to 5 where 1 is the minimum and 5 is the maximum, how much would you rate the accessibility of the services you were offered?

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5

Q7 Was information about the services offered and their specific characteristics – including contact information - made available by authorities and service centers?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Comments

Q8 Was information about the services offered and their specific characteristics – including contact information - made available by civil society organizations partnering with UNICEF?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably

- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Comments

Q9 Was information about the services offered and their specific characteristics made available in different languages?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Comments

Q10 Was information about the services offered and their specific characteristics clear and reliable?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Comments

Level of responsiveness

Q11 To what extent do you agree or disagree with the following statements:

g) My case was rapidly examined

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree

☐ No answer

h) My case was effectively examined

- ☐ Strongly agree

- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

i) I was promptly referred to the specific service providers

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

j) Once referred, I was promptly assisted

- ☐ Strongly agree
- ☐ Agree
- ☐ Disagree
- ☐ Strongly disagree
- ☐ No answer

Capacity to meet beneficiaries' needs

Q12 From 1 to 5 where 1 is the minimum and 5 is the maximum, how much of the services you were provided with were adequate to your needs?

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5

Q13 Did you feel listened to by operators and service providers?

- ☐ Very
- ☐ Quite
- ☐ Not really
- ☐ Not at all
- ☐ I don't know

Comments

Q14 Did you feel operators and service providers adopted the right approach with you and according to your case?

- ☐ Very
- ☐ Quite
- ☐ Not really
- ☐ Not at all
- ☐ I don't know

Comments

Q15 In your opinion, what are the strengths of the services you were provided?

Q16 In your opinion, what are the weaknesses of the services you were provided?

Recommendations

Q17 Are you globally satisfied with the quality and access to services engaged in project activities?

- ☐ Definitely
- ☐ Very Probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q18 Can you share some recommendations to improve the quality of the services delivered under the program?

Outcome 3 - Qualitative indicator n. 3.1

Background

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Organization: UNICEF ALBANIA

Program: Scaling up an efficient nationwide system response to human trafficking in and from Albania

Outcome: 3 Improved practices and tools are established by key stakeholders in the anti-trafficking response

Indicator: 3.1 To what extent coordination on HT is improved among targeted stakeholders

Researchers: ***

Period: ****

Sample: Different targeted stakeholders (Institutional actors, CSOs, etc.)

Profiling

This section should be completed by the researcher/operator before the administration of the survey.

I. Is the respondent a program beneficiary?

- ☐ Yes
☐ No

II. If yes, what program activities did the beneficiary participate in, and for how long?

III. If not, how did the respondent know about the project?

IV. Is the respondent/beneficiary a:

- ☐ At-risk individual
- ☐ A potential victim of trafficking
- ☐ A victim of trafficking
- ☐ Adolescent/youth
- ☐ Parent/ Caregiver

V. Notes

Q1 Age

- ☐ 10 – 15
- ☐ 15 – 20
- ☐ 20 – 30
- ☐ 30 – 40
- ☐ 40 – 50
- ☐ More than 50

Q2 Gender

- ☐ Female
- ☐ Male
- ☐ Other
- ☐ Not specified

Q3 Municipality of origin

- ☐ Tirana
- ☐ Kamez
- ☐ Vore
- ☐ Kavaje
- ☐ Rrogozhine
- ☐ Shkoder
- ☐ Fushe-Arrez
- ☐ Malesi i Madhe
- ☐ Puke
- ☐ Vau i Dejes
- ☐ Diber
- ☐ Bulqize
- ☐ Klos
- ☐ Mat
- ☐ Kukes
- ☐ Has
- ☐ Tropoje
- ☐ Other _____

Q4 Level of education

- ☐ Primary school
- ☐ Secondary school

- ☐ High School
- ☐ University
- ☐ Technical studies
- ☐ None

Q5 Targeted group

- ☐ Representative of an institutional actor
- ☐ Representative of a CSO

Quality of the public debate on HT

Q6 Do you know what human trafficking is? the concept of human trafficking and what is done at the national level on this issue?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Comments

Q7 Are you aware of actions taken at the national level to combat human trafficking?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Comments

Q8 Do you think human trafficking is a central topic in the debate on media and information channels?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q9 Are different media and information channels adapting their messages and information on human trafficking to different audiences?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably

- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q10 Have you noticed an improvement in the media coverage of human trafficking in Albania?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q11 If you have noticed an improvement, can you explain how? If you haven't noticed any improvement, can you explain why?

Q12 Would you like news and information on human trafficking to be shared via media and information channels more often?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q13 Do you think reliable data on human trafficking are collected and available at the national level?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q14 From 1 to 5, where 1 is the minimum and 5 is the maximum, how much would you rate the presence of human trafficking in the national political debate?

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5

Q15 From 1 to 5, where 1 is the minimum and 5 is the maximum, how much would you rate the presence of human trafficking in the public debate?

- ☐ 1
- ☐ 2
- ☐ 3

☐ 4

☐ 5

Coordination dynamics among institutional and representative key actors

Q16 In your opinion, do institutional actors and CSOs ensure coordination on human trafficking at the national level?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q17 In your opinion, do institutional actors and CSOs ensure coordination on human trafficking at the local level?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q18 Have you noticed an improvement in coordination among institutional actors and CSOs?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q20 If you have noticed an improvement, can you explain how? If you haven't noticed any improvement, can you explain why?

Recommendations

Q21 Can you share some recommendations to improve the program's positive impact?

Outcome 3 - Qualitative indicator n. 3.2

Background

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Organization: UNICEF ALBANIA

Program: Scaling up an efficient nationwide system response to human trafficking in and from Albania

Outcome: 3 Improved practices and tools are established by key stakeholders in the anti-trafficking response

Indicator: 3.2 To what extent the new regulatory tools reflect at-risk individuals, PV and VOTs needs.

Researchers: ***

Period: ****

Sample: Different targeted stakeholders (Institutional actors, CSOs, etc.)

Profiling

This section should be completed by the researcher/operator before the administration of the survey.

I. Is the respondent a program beneficiary?

- ☐ Yes
☐ No

II. If yes, what program activities did the beneficiary participate in, and for how long?

III. If not, how did the respondent know about the project?

IV. Is the respondent/beneficiary a:

- ☐ At-risk individual
- ☐ A potential victim of trafficking
- ☐ A victim of trafficking
- ☐ Adolescent/youth
- ☐ Parent/ Caregiver

V. Notes

Q1 Age

- ☐ 10 – 15
- ☐ 15 – 20
- ☐ 20 – 30
- ☐ 30 – 40
- ☐ 40 – 50
- ☐ More than 50

Q2 Gender

- ☐ Female
- ☐ Male
- ☐ Other
- ☐ Not specified

Q3 Municipality of origin

- ☐ Tirana
- ☐ Kamez
- ☐ Vore
- ☐ Kavaje
- ☐ Rrogozhine
- ☐ Shkoder
- ☐ Fushe-Arrez
- ☐ Malesi i Madhe
- ☐ Puke
- ☐ Vau i Dejes
- ☐ Diber
- ☐ Bulqize
- ☐ Klos
- ☐ Mat
- ☐ Kukes
- ☐ Has
- ☐ Tropoje

☐ Other _____

Q4 Level of education

- ☐ Primary school
- ☐ Secondary school
- ☐ High School
- ☐ University
- ☐ Technical studies
- ☐ None

Q5 Targeted group

- ☐ Representative of an institutional actor
- ☐ Representative of a CSO

Decision makers' awareness on at-risk individuals, PV and VOTs needs

Q6 Do you think decision-makers at the national level are aware of the needs of vulnerable youth at risk of trafficking, PV and VOTs?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Comments

Q7 Do you think the needs of vulnerable youth at risk of trafficking, PV and VOTs are included in the public debate around human trafficking?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q8 If you have noticed an improvement, can you explain how? If you haven't noticed any improvement, can you explain why?

Degree of coherence of the regulatory framework and tools to the identified needs

Q9 In your opinion, the national counter-trafficking regulatory framework and tools are based on evidence and data collected in the field?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Q10 In your opinion, the national counter-trafficking regulatory framework and tools are relevant to beneficiaries' needs?

- ☐ Definitely
- ☐ Very probably
- ☐ Probably
- ☐ Probably Not
- ☐ Definitely Not
- ☐ I don't know

Comments

Q11 If you have noticed an improvement, can you explain how? If you haven't noticed any improvement, can you explain why?

Recommendations

Q12 Can you share some recommendations to improve the program's positive impact?

DATA COLLECTION LOCATION

Domain of measurement	Groups targeted by project activities	focus group discussions	individual respondents and KII	Municipalities
Objective 1	Adolescents and youth at risk (10-17 years old, and 18 -24 years old)	7-8 Baseline 7-8 end line	50 Individual respondents (25 baseline, 25 end line)	Tirane, Kamez, Shkoder, Malesi e madhe, Diber, Bulqize
	Parents and caregivers	2 Baseline 2 End line	25 individual respondents (12-13 baseline, 12-13 end line)	Tirane, Kamez, Shkoder, Malesi e madhe, Diber, Bulqize
	Professionals	2 Baseline 2 End line	10 individual respondents (5 baseline, 5 end line) 15 KII (7-8 baseline, 7-8 End line)	Tirane, Kamez, Shkoder, Malesi e madhe, Diber, Bulqize
Objective 2	PV/VOT		10 individual respondents (5 baseline, 5 End line) 6 KII	Tirane, Shkoder, Diber and Kukes
	At high risk		20 individual respondents (10 baseline, 10 End line) 5 KII	Tirane, Shkoder, Diber and Kukes
Objective 3	KRAT members		30 KII (15 baseline, 15 end line)	Tirane, Shkoder, Diber and Kukes
	Implementing partners		10 KII (5 baseline, 5 endline)	Tirane, Shkoder, Diber and Kukes

INCEPTION REPORT OUTLINE

The Inception Report is proposed to have the following structure.

1. Presentation of the context
2. Object of the qualitative measurements of Outcome indicators
3. Purpose, objectives and scope
4. Desk review
5. A complete methodology with:
 - an explanation and rationale of the methodological design and analytical framework.
 - sample and list of people to interview and sites to visit;
 - data collection tools (questionnaire, interview guidelines, etc.);
 - limitations and mitigation measures;
 - ethical considerations, consent form;
 - data analysis (how the data will be analyzed, what technique and approach will be used, software, etc.); forward-looking methodology for recommendations.
6. Work plan and description of the role and responsibilities of each team member. Deliverables and quality assurance