

# Field visits by the members of the UNICEF Executive Board

*2017 Executive Board Members  
12 January*

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# Type of field visits

Three field visits each year :

- Members of the Bureau;
- Members of Executive Board;
- Joint visit of the members of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN Women, and WFP.


# Guidelines for field visits

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United Nations E/ICEF/2004/19

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 **Economic and Social Council**

Distr.: General  
26 July 2004

Original: English  
**For action**

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**United Nations Children's Fund**  
Executive Board  
**Second regular session 2004**  
13-17 September 2004  
Item 18 of the provisional agenda\*

**Proposed guidelines for field visits by members of the  
UNICEF Executive Board**

08:53  
15-Jan-14

# Information on Field visits



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## UNICEF Executive Board

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- Members
- Bureau
- Secretary
- Calendar

### Field visits

The Executive Board has undertaken field visits to UNICEF programme countries since 1993. The countries to be visited each year are selected by the Bureau, in consultation with the UNICEF secretariat. There are three kinds of visits to a programme country each year: (1) by the members of the Bureau; (2) by members of the Executive Board; and (3) a joint visit by members of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP.

#### [Guidelines for field visits](#)

Field visits in 2016				
Executive Board	Côte d'Ivoire	4-8 April	Report <a href="#">EN FR ES</a>	<a href="#">Video</a>
Bureau	Argentina	11-15 April	Report <a href="#">EN FR ES</a>	<a href="#">Video</a>

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# Purpose and scope of the visits

- Observe UNICEF field operations and the work of the UN Country Team;
- Understand the relationship of the UNICEF Country programme to national development priorities and SDGs;
- Provide insight into the implementation of UNICEF;
- policies and strategies at field level;
- Discuss the impact and results of UNICEF programmes with government and non-government counterparts at national, local and community levels.

# Selection of countries

- Countries to be visited are selected by the Bureau, in consultation with the Members based on :
  - Information provided by UNICEF Secretariat;
  - Rotation between regions in terms of the countries to be visited each year, although one visit should be to Africa, if possible, in order to focus attention on the continent's urgent needs.
- For the Joint field visit, the destinations are agreed upon by the four Boards - UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP

# Issues covered

- Assessment (CCA), the country programme and reviews
- Major evaluations and results achieved against objectives;
- Effectiveness of communication between UNICEF and national and local counterparts, the United Nations country team and bilateral partners;
- Comparative advantages, impact, results and sustainability;
- Emergency preparedness and response capacity;
- Decentralization;
- Relevance and impact of Executive Board decisions;
- Linkages with the UNICEF Strategic Plan, SDGs, etc

# Participation

- Bureau field visit : the 5 members of the Bureau
- Executive Board field visit : six members
  - 2 from the Western European and Others group of States,
  - one each from the other groups.
- In selecting the nominee, the regional groups should bear the following criteria in mind:
  - Not be a national of the countries to be visited;
  - Be familiar with UNICEF work
  - Be reasonably certain of his/her participation in subsequent meetings of the Executive Board.



# Logistics

- **Timing of the visits** : as early as possible in the year, Feb/ March.
- **Length of the visits** : in average five working days, and not more than two countries per visit.
- **Briefing, debriefing and trip report** :
  - Briefing at both HQ and country office level,
  - Joint report on the field trip

**Travel arrangements** : UNICEF secretariat will make necessary travel arrangements, as required, in accordance with United Nations standards.