

Field visits by the members of the UNICEF Executive Board

*2014 Executive Board Members
15 January 2014*

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Type of field visits

Three field visits each year :

- Members of the Bureau;
- Members of Executive Board;
- Joint visit of the members of the Executive Boards of UNDP/UNFPA, UNICEF and WFP.

Purpose and scope of the visits

- Observe UNICEF field operations and the work of the UNCT;
- Understand the relationship of the UNICEF Country programme to national development priorities and MDGs;
- Provide insight into the implementation of UNICEF policies and strategies at field level;
- Discuss the impact and results of UNICEF programmes with government and non-government counterparts at national, local and community levels.

Selection of countries

- Countries to be visited each year shall be selected at the end of the previous year by the Bureau based on :
 - Information provided by UNICEF Secretariat;
 - Rotation between regions in terms of the countries to be visited each year, although one visit should be to Africa, if possible, in order to focus attention on the continent's urgent needs.
- The destinations for joint field visits shall be agreed upon by the three Bureaux, in consultation with the respective secretariats.

Issues covered

- The country programme cycle
- Assessment (CCA), the country programme and reviews
- Major evaluations and results achieved against objectives;
- Effectiveness of communication between UNICEF and national and local counterparts, the United Nations country team and bilateral partners;
- Comparative advantages, impact, results and sustainability;
- Emergency preparedness and response capacity;
- Decentralization;
- Relevance and impact of Executive Board decisions;
- Linkages with the UNICEF Strategic Plan, MDGs, etc

Participation

- Bureau field visit : the 5 members of the Bureau
- EB field visit : six members of the Executive Board,
 - 2 from the Western European and Others group of States,
 - one each from the other groups.
- In selecting team members, the regional groups of the UNICEF Executive Board should bear the following criteria in mind. The nominee should:
 - Not be a national of the countries to be visited;
 - Be familiar with UNICEF work
 - Be reasonably certain of his/her participation in subsequent meetings of the Executive Board.

Joint field visits

- The purpose of the joint field visits is to help members of the Executive Boards to understand the extent and ways in which United Nations organizations contribute to the achievement of MDGs. The visits will pay particular attention to:
 - donor coordination
 - simplification and harmonization,
 - resident coordinator system and important system-wide thematic issues
- Participation should in general be limited to one member from each Executive Board from each regional group, plus representatives of the secretariats of each agency, for a total of no more than 20 persons.

Logistics

- **Timing of the visits** : as early as possible in the year, Feb/ March.
- **Length of the visits** : at least 5 working days in each country visited, and shall visit not more than two countries per visit.
- **Briefing, debriefing and trip report** :
 - Briefing at both HQ and country office level,
 - Joint report on the field trip

Travel arrangements : the UNICEF secretariat will make necessary travel arrangements, as required, in accordance with United Nations standards.


2014 Field trips

- **Bureau** : Sierra Leone or Burkina Faso
- **Executive Board** : Sudan or Tunisia
- **Joint visit of the Boards** : Panama and El Salvador

Guidelines for field visits

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United Nations E/ICEF/2004/19

 **Economic and Social Council**

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26 July 2004

Original: English
For action

United Nations Children's Fund
Executive Board
Second regular session 2004
13-17 September 2004
Item 18 of the provisional agenda*

**Proposed guidelines for field visits by members of the
UNICEF Executive Board**

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Information on Field visits



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Field visits

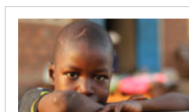
The Executive Board has undertaken field visits to UNICEF programme countries since 1993. The countries to be visited each year are selected by the Bureau, in consultation with the UNICEF secretariat. There are three kinds of visits to a programme country each year: (1) by the members of the Bureau; (2) by members of the Executive Board; and (3) a joint visit by members of the Executive Boards of UNDP/UNFPA/UNOPS, UNICEF, UN-Women and WFP.

Guidelines for field visits

Field visits in 2013				
Joint	Bangkok, Thailand, and the Republic of the Union of Myanmar	7-18 March	Report	*
Board	Malawi	8-12 April	Report	Malawi - Video
Bureau	Bosnia and Herzegovina, and Serbia	15-20 April	Report	Bosnia and Herzegovina - Video Serbia - Video

Field visits by year				
2013	2012	2011	2010	2009
Field visits (1993-2013)				

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Central African Republic

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