

**UNICEF EXECUTIVE BOARD**  
**The Office of the Secretary**

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**Orientation Session for the 2017 Executive Board Members**

*Maurice Pate Conference Room - UNICEF House New York*

*12 January 2017, 10 am - 1 pm*

**AGENDA**

- 10.00 - 10:10            **Introductory remarks**  
Justin Forsyth, Deputy Executive Director
- 10:10 – 11:20           **Key features of UNICEF Programme Operations**  
Mr George Laryea-Adjei, Deputy Director - Division of Data, Research and Policy  
Ms Vidhya Ganesh, Deputy Director - Programme Division  
Mr. Manuel Fontaine, Director - Office of Emergency Programmes
- Discussion*
- 11:20 – 11:45           **Key features of UNICEF Programme Operations (continued)**  
Mr Olav Kjørven, Director - Public Partnerships Division
- Discussion*
- 11:45 - 12:10           **Overview of UNICEF’s budget structure**  
Mr Thomas Asare, Comptroller - Director of Division of Financial & Administrative Management
- Discussion*
- 12:10 - 12:40           **UNICEF Executive Board: The Year Ahead**
- **Review of 2017 programme of work**
  - **2017 Field Visits of the Executive Board**
  - **Working methods of the Executive Board**
- Mr Nicolas Pron, Secretary of the Executive Board  
Mr Gilles Fagninou, Assistant Secretary
- Discussion*
- 12:40                    Closing of the orientation session

Moderator: Mr Nicolas Pron, Secretary of the Executive Board