

Position Title: Representative, P-5, Ulan Bator, Mongolia

If you are a committed, creative professional and are passionate about making a lasting difference for children, the world's leading children's rights organization would like to hear from you.

For 70 years, UNICEF has been working on the ground in 190 countries and territories to promote children's survival, protection and development. The world's largest provider of vaccines for developing countries, UNICEF supports child health and nutrition, good water and sanitation, quality basic education for all boys and girls, and the protection of children from violence, exploitation, and AIDS. UNICEF is funded entirely by the voluntary contributions of individuals, businesses, foundations and governments.

Purpose for the job:

The Representative serves as the accredited representative of the UNICEF Executive Director in the Country and reports to the Regional Director for general direction. The Representative is responsible for establishing dialogue with the government to develop the framework of cooperation in the country and for working closely and collaboratively with the government and national institutions, stakeholders and partners, to develop the UNICEF Country Program of Cooperation in support of UNICEF's and national and international development efforts to advance children's rights to survival, development and well-being as established under the Convention on the Rights of the Child, international treaties/framework and UN intergovernmental bodies.

As Head of a medium size Country Office (CO), the Representative provides leadership and vision to the UNICEF country programme team in managing and leveraging resources for the achievement of results and fulfilment of the rights of children. The Representative leads and manages the various program sectors and operational service teams ensuring delivery of quality results in accordance with the UNICEF Strategic Plans, standards of performance and accountability framework, ethics and integrity.

Key function, accountabilities and related duties/tasks:

- Developing and planning the Country Program
- Leading and managing the CO
- Monitoring and quality control of the Country Program
- Representation and external relations at global/national level
- Building alliance, resource mobilization and UN System coordination
- Leading innovation, knowledge management and capacity building
- Safety and security of staff, programs and organizational assets

Minimum Requirements:

- An Advanced University Degree in social sciences, international relations, government and public relations, public or social policy, sociology, social or community development or other related fields, is required.
- A minimum of 10 years professional development experience that combines managerial and technical leadership in development cooperation at the international level, some of which served in developing countries is required. Relevant professional experience in any UN system agency or organization is an asset.
- Oral and written proficiency in English is required. Knowledge of another official UN language or a local language is an asset.

Country Typology:

- Ulan Bator, Mongolia is a Family Duty Station
- Classified as "B" Duty Station by ICSC, effective 1 January 2016
- Mongolia is a lower-middle income country with a population of approximately 3 million and a GDP per capita of USD 3,973.4 in 2015.
- Mongolia has a unique combination of a most dispersed population over a vast territory and under extreme weather conditions with long winters, and temperatures as low as -40°C

- Mongolia's economy is highly dependent on the mining sector and hence it is vulnerable to external financial shocks and volatile world commodity prices.
- Human-development indicators confirm that a significant percentage of the population remains largely untouched by the nation's economic growth, which to date has disproportionately benefited the wealthiest segment of the population. Disparities persist and the capital city Ulan Bator is severely affected by air pollution during the long winter.
- UNICEF Mongolia is a medium size country programme
- 32 staff
- Annual budget of approximately USD\$ 7.0 million.

Person Profile:

- Knowledge of a broad range of children's issues and proven skills in communication and facilitation, to lead and guide UNICEF's up-stream programmatic engagement and policy advocacy.
- Experience and skills in strategic management, networking and building strategic partnerships including private sector engagement.
- Broad understanding of social policy and equity issues, to guide UNICEF's work to address the situation of disadvantaged and vulnerable children.
- Skills and experience in supporting governments in policy and social budgeting.
- Interest and commitment to work on climate change and in particular to address the impact of air pollution on children.
- Proven experience in managing emergency response and disaster risk reduction initiatives
- Experience to develop and nurture and tune the private sector to the situation of children
- Willingness to work in an isolated location with extreme climate.

Competencies of Successful Candidate:

Core Values

- Commitment
- Diversity and inclusion
- Integrity

SSR Competencies:

- Delivering results
- Managing complexity and change
- Impact and partnership
- Innovation and risk taking
- Leading, engaging and nurturing
- Self-awareness

Applications will be considered only if accompanied by an updated Cover Letter and CV, as well as the two most recent PERs (for internal candidates) / Evaluations (for external candidates). Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to diversity and inclusion within its workforce, and encourages qualified female and male candidates from all national, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of our organization.