Position Title: Representative, P-5, Dushanbe, Tajikistan

If you are a committed, creative professional and are passionate about making a lasting difference for children, the world's leading children's rights organization would like to hear from you.

For 70 years, UNICEF has been working on the ground in 190 countries and territories to promote children's survival, protection and development. The world's largest provider of vaccines for developing countries, UNICEF supports child health and nutrition, good water and sanitation, quality basic education for all boys and girls, and the protection of children from violence, exploitation, and AIDS. UNICEF is funded entirely by the voluntary contributions of individuals, businesses, foundations and governments.

Purpose for the job:

Under general supervision of the Regional Director, responsible for the engagement of UNICEF with the government of Tajikistan, independent institutions, civil society and private sector. Responsible for the formulation and implementation of UNICEF advocacy and overall conception, formulation, monitoring and management of the UNICEF Country Programme of Cooperation approved by the Executive Board.

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Tajikistan in a middle size country office.
- Directs the formulation and management of the UNICEF Country Programme of Co-operation.
- Responsible for developing UNICEF positions in relation to key national reforms affecting children. Also for advocating and promoting these positions with the government and other partners for the improved protection, development and participation of vulnerable children and women in national policy and programmes.
- Seeks and strengthens partnership with government, private sector, independent institutions, academia, civil society and diplomatic corps in promoting UNICEF positions.
- Ensures that the equity and the gender equality perspective is mainstreamed in all aspects of substantive work across the country programme.
- Collaborates with heads of offices of other UN agencies and the RC as part of the UNCT to strengthen coherence among positions of UN agencies related to key national policy challenges. Where needed or advantageous, seeks to strengthen coherence among UN agencies in operational aspects.
- Leads and coordinates high level engagement with key donors and allies from the public and private sectors, to promote, advocate, mobilize and influence cooperation with UNICEF to ensure the attainment of UNICEF's goals and objectives.
- Responsible for all aspects of office management of the UNICEF country office. Where relevant, provides guidance on the development of common services arrangements and implements UNICEFs Efficiency & Effectiveness initiatives, ensuring that these effectively and economically support UNICEF advocacy and programme assistance.
- (Where needed) Provides policy support, guidance and advocacy as required in emergency situations and other humanitarian programme implementation. Collaborates as part of the UNCT in this regard, including in leading and managing cluster coordination for Nutrition, WASH, Child Protection and Education (co-lead).

Minimum Requirements:

- Advanced university degree in Social Sciences, International Relations, Public Administration, Public Policy, Social Policy, Social Development, Community Development, or other relevant disciplines.
- Ten years of relevant professional work experience. Experience in programme/ projects management and building strategic alliances and partnerships/resource mobilization. International and Developing country work experience and field work experience.
- Oral and written proficiency in English is required. Knowledge of Russian would be an asset.

Country Typology:

- Tajikistan is a low middle income country.
- Recurrent incidence of natural and man-made disasters.
- Malnutrition and HIV prevalence is significant.
• Rights issues for adolescents and youth participation are central to programme strategy.
• At decentralized level, UNICEF works in 12 priority districts to build local capacity and improve social services for children, leading innovations in three of these districts to model improved integrated child -centered planning and implementation frameworks.
• UNICEF office counts 32 staff.

**Person Profile:**

• Familiar with emergency operations and ability to quickly adapt to new situations
• Ability to formulate UNICEF positioning on key national challenges related to children and equity, and engage in major sector reforms and larger national policy options.
• Proven skills to explore, build and strengthen strategic partnerships and alliances for children with other UN agencies and development partners.
• Political ‘savviness’ is paramount - diplomacy, negotiation and networking are key competencies
• Experience and proven results in resource mobilization.
• Ability to drive results in a complex, changing and small social environment, with strong skills to manage reputational risk.
• Strong resilience and good cultural sensitivity and adaptability.
• Strong leadership skills including team leadership.
• Excellent monitoring skills on people and budget management.
• Good strategic vision, innovative thinking and analytical judgement.

**Competencies of Successful Candidate:**

**Core Values**

• Commitment
• Diversity and inclusion
• Integrity

**SSR competencies**

• Delivering results
• Managing complexity and change
• Impact and partnership
• Innovation and risk taking
• Leading, engaging and nurturing
• Self-awareness

Applications will be considered only if accompanied by an updated Cover Letter and CV, as well as the two most recent PERs (for internals) / Evaluations (for externals). Regret letters will only be sent to shortlisted candidates.

*UNICEF is committed to diversity and inclusion within its workforce, and encourages qualified female and male candidates from all national, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of our organization.*