Position Title: Special Representative, P-5, Tripoli, Libya

If you are a committed, creative professional and are passionate about making a lasting difference for children, the world’s leading children’s rights organization would like to hear from you.

For 70 years, UNICEF has been working on the ground in 190 countries and territories to promote children's survival, protection and development. The world’s largest provider of vaccines for developing countries, UNICEF supports child health and nutrition, good water and sanitation, quality basic education for all boys and girls, and the protection of children from violence, exploitation, and AIDS. UNICEF is funded entirely by the voluntary contributions of individuals, businesses, foundations and governments.

Purpose for the job:

The Representative serves as the accredited representative of the UNICEF Executive Director in the Country and reports to the Regional Director for general direction. The Representative is responsible for establishing dialogue with the government to develop the framework of cooperation in the country and for working closely and collaboratively with the government and national institutions, stakeholders and partners, to develop the UNICEF Country Program of Cooperation in support of UNICEF’s and national and international development efforts to advance children’s rights to survival, development and wellbeing as established under the Convention on the Rights of the Child, international treaties/framework and UN intergovernmental bodies.

As Head of a medium size Country Office, the Representative is responsible for managing and supervising the CO programs/projects and operations, providing leadership and vision to the UNICEF country programme team in managing and leveraging resources for the achievement of results and fulfilment of the rights of children. The Representative leads and manages the various program sectors and operational service teams ensuring delivery of quality results in accordance with the UNICEF Strategic Plans, standards of performance and accountability framework, ethics and integrity.

Key function, accountabilities and related duties/tasks:

- Developing and planning the Country Program
- Leading and managing the CO
- Monitoring and quality control of the Country Program
- Representation and external relations at global/national level
- Building alliance, resource mobilization and UN System coordination
- Leading innovation, knowledge management and capacity building
- Safety and security of staff, programs and organizational assets
- Contributing to the UN team and serving as chair of UN committees

Minimum Requirements:

- An Advanced University Degree in social sciences, international relations, government and public relations, public or social policy, sociology, social or community development or other related fields, is required.
- A minimum of 10 years professional development experience that combines managerial and technical leadership in development cooperation at the international level, some of which served in developing countries is required. Relevant professional experience in any UN system agency or organization is an asset.
- Oral and written proficiency in English is required. Fluency in Arabic is highly desirable. Knowledge of French (due to the current remote management from Tunisia) or a local language is an asset.

Country Typology:

- Tripoli, Libya is a Non-family duty station.
- Tripoli, Libya is a “C” Duty Station. (Source: International Civil Service Commission, effective 01/Jan/2016)
- A High Income country, in transition - post-crisis, in a fragile / complex geopolitical context. Very “visible” country in international arena. Sectoral ministries in the process of transformation and
opportune time to influence the development of national policies and setting of national standards that impact on children.

- Sporadic insecurity with limited mobility in country. Restrictive living and working conditions (non-family duty station).
- A very challenging context for fundraising and advocacy.
- High level of inter-agency coordination.
- Medium size office, with a mix international staff and national staff requiring multiple skill sets.
- *Budget of country office is around USD 23 million per year (out of which USD 20 million under HAC); 30 Staff Members.*

**Person Profile:**

Previous experience as a Representative or in a clear managerial role (e.g. Deputy Representative, Chief Field Office), with experience in post conflict, complex political and insecure environment, remote management modalities. Previous experience in child protection, education, social policy, communication/advocacy an asset.

In particular:

- Excellent inter-personal and social skills.
- Strengths in programming, evaluation and/or information management.
- Ability to lead, motivate, attract and retain the best staff (including national professionals and GS staff).
- Strong experience in fundraising, particularly from host country sources and non-traditional donors.
- The capacity to manage/strategize and deliver on results.
- Experience in emergency, hardship /complex security environment.
- Political savvy and good knowledge of both development/ emergency/recovery issues.
- Capacity to ensure high level representation/communication/advocacy skills.
- Understanding of the cultural/religious/political context in the Maghreb an asset given the many complex and sensitive issues directly linked to child rights, education and protection.
- Strong capacity building, representation and fundraising skills, with strong team spirit since this office is part of and provides leadership for children in the UNCT.

**Competencies of Successful Candidate:**

**Core Values**

- Commitment
- Diversity and inclusion
- Integrity

**SSR competencies**

- Delivering results
- Managing complexity and change
- Impact and partnership
- Innovation and risk taking
- Leading, engaging and nurturing
- Self-awareness

Applications will be considered only if accompanied by an updated Cover Letter and CV, as well as the two most recent PERs (for internals) / Evaluations (for externals). Regret letters will only be sent to shortlisted candidates.

*UNICEF is committed to diversity and inclusion within its workforce, and encourages qualified female and male candidates from all national, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of our organization.*