Position Title: Representative, D-1, Port-Au-Prince, Haiti

If you are a committed, creative professional and are passionate about making a lasting difference for children, the world’s leading children’s rights organization would like to hear from you.

For 70 years, UNICEF has been working on the ground in 190 countries and territories to promote children’s survival, protection and development. The world’s largest provider of vaccines for developing countries, UNICEF supports child health and nutrition, good water and sanitation, quality basic education for all boys and girls, and the protection of children from violence, exploitation, and AIDS. UNICEF is funded entirely by the voluntary contributions of individuals, businesses, foundations and governments.

Purpose for the job:

The Representative serves as the accredited representative of the UNICEF Executive Director in the Country and reports to the Regional Director for general direction. The Representative is responsible for establishing dialogue with the government to develop the framework of cooperation in the country and for working closely and collaboratively with the government and national institutions, stakeholders and partners, to develop the UNICEF Country Program of Cooperation in support of UNICEF’s and national and international development efforts to advance children's rights to survival, development and well-being as established under the Convention on the Rights of the Child, international treaties/framework and UN intergovernmental bodies.

As Head of a medium size Country Office, the Representative is responsible for leading and guiding managers of programs/projects and operations supporting the CO programs, providing leadership and vision to the UNICEF country programme team in managing and leveraging resources for the achievement of results and fulfilment of the rights of children. The Representative leads and oversees the various program sectors and operational service teams ensuring delivery of quality results in accordance with the UNICEF Strategic Plans, standards of performance and accountability framework, ethics and integrity.

Key function, accountabilities and related duties/tasks:

- Developing and planning the Country Program
- Leading and managing the CO
- Monitoring and quality control of the Country Program
- Representation and external relations at global/national level
- Building alliance, resource mobilization and UN System coordination
- Leading innovation, knowledge management and capacity building
- Safety and security of staff, programs and organizational assets

Minimum Requirements:

- An Advanced University Degree in social sciences, international relations, government and public relations, public or social policy, sociology, social or community development or other related fields, is required.
- A minimum of 12 years professional development experience that combines intellectual and managerial leadership in development cooperation at the international level, some of which served in developing countries is required. Relevant professional experience in any UN system agency or organization is an asset.
- Oral and written proficiency in English and French is required. Knowledge of Spanish an asset.
Country Typology:

- Haiti is a Low Income country, with a population of 10.848 million and a GDP per capita of USD 813.4 in 2014.
- Port-Au-Prince, Haiti is a Non-Family duty station.
- Port-Au-Prince, Haiti is a "C" Duty Station. (Source: International Civil Service Commission, effective 01/Jan/2016)
- Haiti is in a complex post emergency situation and high vulnerability to further emergencies. High-level of inter-agency coordination. High Profile interactions with government, donors and visiting delegations. High exposure to international media and interaction with the press.
- An office that has been downsized, with reformulated priorities as the country transitions to a post emergency status.

Person Profile:

Proved experience as Representative or other similar senior positions, managing large and complex operations, preferably in an integrated mission environment with a strong policy and advocacy record. In particular:

- Capacity to drive results in complex and changing environments.
- Strong negotiation and communication skills, maturity and sensitivity to handle difficult situations including staff security.
- Political savvy with strong analytical skills and ability to distill complex and sensitive issues.
- Proven ability in resource mobilization for UNICEF.
- Proven ability to explore, build and strengthen strategic partnerships and alliances for children.
- Capacity to manage/strategize and build institutional capacity.
- Strong knowledge and hands-on experience in both programme development and emergency/security issues, including emergency preparedness and response.
- Excellent communication skills.
- Strong dynamism and proven capacity to lead and motivate a large team of international and national professionals in unstable/insecure and complex environments
- Proven ability to successfully work in team and close relationship with other UN Organizations, including UN missions, WB, government, donors, and NGOs.

Competencies of Successful Candidate:

Core Values

- Commitment
- Diversity and inclusion
- Integrity
**SSR competencies**

- Delivering results
- Managing complexity and change
- Impact and partnership
- Innovation and risk taking
- Leading, engaging and nurturing
- Self-awareness

Applications will be considered only if accompanied by an updated Cover Letter and CV, as well as the two most recent PERs (for internals) / Evaluations (for externals). Regret letters will only be sent to shortlisted candidates.

*UNICEF is committed to diversity and inclusion within its workforce, and encourages qualified female and male candidates from all national, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of our organization.*