

CONGRESS GUIDE

Governmental Delegations

WORLD CONGRESS III AGAINST SEXUAL EXPLOITATION OF CHILDREN AND ADOLESCENTS

RIO DE JANEIRO, 25 - 28 NOVEMBER 2008

WWW.IIICONGRESSOMUNDIAL.NET

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The information provided in this Congress Guide aims to orient governmental delegations that will participate in World Congress III against Sexual Exploitation of Children and Adolescents.

1. Dates and Venue

Dates: The opening ceremony of World Congress III will take place on 25 November 2008 at 7 p.m. Panels, sessions of the High-Level Governmental Dialogues, workshops and other dialogues will be held from 26 to 28 November, from 9a.m. to 6p.m..

Venue: Work sessions will take place at Pavilion 5, Rio Centro Exhibition & Convention Center (www.riocentro.com.br) in Rio de Janeiro, Av. Salvador Allende, 6.555, Barra da Tijuca.

2. Congress Tentative Agenda

Tuesday, 25 November

19:00 Opening Ceremony – Attended by His Excellency the President of Brazil, Luís Inácio Lula da Silva, and by the President of Honor of World Congress III, the Brazilian First Lady D. Marisa Letícia Lula da Silva.

Wednesday, 26 November

09:00-10:45 Panel 1: Forms of Sexual Exploitation and its New Scenarios.

11:00-12:30 1st Session of the High Level Governmental Dialogue/Workshops/Dialogue Rooms

14:30-16:15 Panel 2: Legal Framework and Accountability

16:30-18:00 2nd Session of the High Level Governmental Dialogue/Workshops/Dialogue Rooms

Thursday, 27 November

09:00-10:45 Panel 3: Integrated Cross-sector Policies

11:00-12:30 3^a Session of High Level Governmental Dialogue/Workshops/Dialogue Rooms

14:30-16:15 Panel 4: Initiatives of Corporate Social Responsibility

16:30-18:00 4th Session of the High Level Governmental Dialogue/Workshops/Dialogue Rooms

Friday, 28 November

09:00-10:45 Panel 5: Strategies for International Cooperation.

11:00-12:30 5th Session of the High Level Governmental Dialogue/Workshops/Dialogue Rooms

15:00 Closing Ceremony for the Conference (Adoption of the Final Document)

3. Participation in Workshops

The five main themes of World Congress III are:

Theme 1: Forms of Sexual Exploitation and its New Scenarios;

Theme 2: Legal Framework and Accountability;

Theme 3: Integrated Cross-sector Policies;

Theme 4: Initiatives of Corporate Social Responsibility and

Theme 5: Strategies for International Cooperation.

Governments are encouraged to send a high-level, multidisciplinary delegation to participate in the discussions of the Congress, which will happen through 4 modalities:

Panels, which will take place in the plenary room, with the presence of all participants, when experts will talk about specific issues related to the five main themes of the Congress;

High-Level Governmental Dialogue, when national delegations will be invited to deliver speeches on their national policies related to one of the five themes and engage in interactive dialogue;

Workshops, which will allow more in-depth discussions of the themes and sub-themes of each panel;

Dialogue rooms, aimed at specific sectors involved in the fight against sexual exploitation of children and adolescents, such as parliamentarians, business executives, public administrators, religious communities, and others.

Procedures For Participation of Delegations In The High-Level Governmental Dialogue

After the Panels, national delegations will be invited to remain in the plenary room to engage in the High-level Governmental Dialogue. Each delegation will be able to **to choose one of the five main themes of the Congress** to deliver a five-minute speech.

When registering the Head of Delegation on the Congress website, an option will be opened in the form to indicate the chosen theme of the five-minutes speech.

The list of speakers on each topic during the Governmental Dialogue will be organized in alphabetical order. The first session of the High-Level Governmental Dialogue will start right after the first panel.

If necessary, the discussion on the theme of a given panel may continue in the following session of the Governmental dialogue, so that all States are able to speak on the chosen theme. The moderator will reserve a determined amount of time for interactive dialogue on the subject under discussion. The Governmental Dialogue room will be open to all participants interested in listening to the discussions, and interpretation will be provided to all the three official languages of the Congress (English, Portuguese and Spanish).

Submission of full statements:

Governmental speeches will be limited to one per country by reason of time restrictions. Delegations interested in sharing progresses achieved and lessons learned in their countries in the fight against sexual exploitation of children and adolescents are invited to send a longer and more detailed statement in written form, until 10 November, to the email congressomundial@sedh.gov.br.

Full statements should have a maximum of 10 pages (PDF format), and preferably be in at least one of the 3 official languages of the event (Portuguese, English and Spanish). On the first day of World Congress III, these statements will be distributed to all participants both in hard-copy and in electronic format.

Workshops

Members of delegations who wish to participate in thematic workshops and share their national experiences should list their preferred themes in the registration form available on the website.

Each workshop will have a brief presentation of up to 3 experiences from institutions referred by the Central Organizing Committee of World Congress III. After these presentations, the workshop moderator will direct the activity in order to deepen discussions on the theme proposed.

Bilateral Meetings

A room at the Convention Center will be reserved for bilateral meetings between delegations. The room will be equipped with computers, printers, copy machines, and the services of a receptionist.

4. Coordination

World Congress III against Sexual Exploitation of Children and Adolescents is coordinated by the Special Secretariat for Human Rights (congressomundial@sedh.gov.br). UNICEF, ECPAT International and the NGO Group for the Convention of the Rights of the Child are partners of the Brazilian government in the organization of World Congress III.

Contact: **Special Secretariat for Human Rights**

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Ms. Teresa Barroso. Email: teresa.barroso@sedh.gov.br

Ministry of Foreign Affairs:

Ms. Lúcia Maierá. Email: luciamaiera@delbrasonu.org

Mr. Rodrigo Estrela. Email: restrela@mre.gov.br

Ms. Melina Maia. Email: memaia@mre.gov.br

Fax: +55 61 3411-6448

5. Composition of delegations and accreditation

Governmental delegations should register in advance on the website of the Congress (www.iiicongressomundial.net). The registration form is individual, and it can be accessed under “Information to Participants”. A login and a password are required for the registration – the login is ‘*government*’ and the password is ‘*gomx8652*’. The deadline for completing registrations is 14 November.

When registering, delegates should choose the main workshops in which they wish to participate, so that a seat is reserved for them in the corresponding workshop room. Delegates will have access to any other workshops of their interest, even without previous registration, as long as there are vacancies available.

Alternatively, governmental delegations can register via Note Verbale, which should be sent directly to Brazilian Embassies or Diplomatic Missions, or to the fax number **+55 61 3411 6448**.

The document should specify:

- (i) the name and position of the Head of Delegation and other delegation members.
- (ii) the theme chosen for the national five-minute speech in the High-level Governmental Dialogue; and
- (iii) the email of a focal point to whom additional information on World Congress III might be sent.

In the case of registrations via Note Verbale or fax, delegates can only indicate in which workshops they wish to participate during the accreditation process, at the beginning of the Congress.

6. Accommodation

The Brazilian Government WILL NOT be responsible for accommodation expenses of delegations.

Each country will be responsible for making suitable hotel reservations for their delegation members. There are pre-reserved rooms for ministerial-level governmental representatives in specific hotels located in the Barra da Tijuca region, where the Congress will take place. These rooms can be reserved by contacting the travel agency Milessis Turismo (+55 21 2220 9858 – email: atendimento@milessiturismo.com.br), which can also recommend nearby hotels to accommodate the remaining delegation members.

Transamérica Flat Barra

www.transamericaflats.com.br

Av. Gastão Senges, 395 - Barra da Tijuca - Tel: +55 (21) 2123 7000

Hotel InterContinental Rio

www.intercontinental.com/riodejaneiro

Av. Prefeito Mendes de Moraes, 222 - Tel: +55 (21) 3323 2200

Sheraton Rio Hotel & Resort

www.sheraton.com/rio

Avenida Niemeyer 121 - Leblon - Tel: +55 (21) 2274 1122

Premier Copacabana Hotel

www.premier.com.br

Rua Tonelero, 205 - Copacabana - Tel: +55 (21) 3816 9090

Golden Tulip Continental

www.goldentulipcontinental.com.br

R. Gustavo Sampaio, 320 – Leme - Tel. +55 (21) 2546 1070

Windsor Barra Hotel

www.windsorhoteis.com.br
Av. Sernambetiba, 2630 Barra da Tijuca - Tel: +55 (21)2195 5000

Sheraton Barra Hotel
www.sheraton-barra.com.br
Avenida Lúcio Costa 3150 - Barra da Tijuca - Tel: +55 (21) 3139 8000

Bourbon Barra Premium
www.bourbon.com.br
Rua Malibú, 1.355 - Barra da Tijuca - Tel: +55 (21) 3622 4600

Copacabana Palace Hotel
www.copacabanapalace.com.br
Av. Atlântica 1702, Copacabana - Tel: +55 (21) 2548 7070

Windsor Plaza Copacabana Hotel
www.windsorhoteis.com.br
Av. Princesa Isabel, 263 Copacabana - Tel: +55 (21) 2195-5500

Windsor Excelsior Copacabana Hotel
www.windsorhoteis.com.br
Av. Atlântica, 1800 Copacabana - Tel: +55 (21) 2195-5800

7. Transport

The organization of the event will offer transportation for ministerial-level foreign authorities between Antonio Carlos Jobim International Airport (Galeão) and their respective hotels, and between hotels and the venue of the event – in case they are lodged in one of the hotels indicated by the official travel agency for World Congress III (Milessis Turismo). Transportation will also be provided for any other official activities of the event.

The remaining delegation members have the option to request their inclusion in the transportation that will be provided between the registered hotels and the venue of the event; they can do so on the website of the official travel agency for the Congress. The organization of the event holds no responsibility for providing transportation to delegates lodged in non-official hotels.

8. Security

Riocentro will have special security measures during World Congress III against Sexual Exploitation of Children and Adolescents. For such, delegation members should be in possession of their identification badges at all times.

In cases when the visiting authority is accompanied by an armed security officer, an official request for firearm possession should be filled out and forwarded to the Coordination as soon as possible. The request form is available in Annex 1 of this manual.

9. Useful Information and Services Available in Rio de Janeiro

Healthcare

Hospital Souza Aguiar (Praça da República 111 – tel: +55 21 3111-2726) will have special emergency services during World Congress III against Sexual Exploitation of Children and Adolescents.

Likewise, during all congress activities, Rio Centro will have specialized medical services to assist delegates in case of emergencies.

Most hotels have 24-hour medical care available. There are also a variety of private hospitals and clinics that can be directly hired by the Embassies should any emergency admissions to a medical unit be necessary. Costs related to this kind of service are under the entire responsibility of the relevant Embassy.

Water Supply

The water supplied to Rio de Janeiro meets the international standards; however, because of its strong taste of chlorine, the consumption of mineral bottled water is advised.

Banks

Banks open 10a.m. – 4p.m. on week days and are closed on weekends and holidays. Before traveling, tourists should check if banks in their destination accept their bank/credit cards. ATM machines can be found virtually everywhere. Most renowned credit cards can be used for ATM withdrawals in Reais.

Exchange and Refund

Clarify Exchange and Refund policies with shop assistants. In most shops, it is possible to exchange products, but refund is an unlikely practice – if not inexistent.

Postal Services

The Brazilian Postal Services meet all international standards and there are many post offices around the city. On Saturdays and Sundays, these offices are closed. Most hotels offer postal services for their guests' letters and packages, as well as wrapping services.

Mains power system

The Rio de Janeiro voltage system is 110V/60Hz. Most hotel bathrooms have a 220 volts socket as well.

Working hours

Offices usually open 9a.m – 6p.m. Shops normally open at 9a.m. and close at 7p.m. Lunch break is usually from 12p.m. to 2p.m. Most offices close on Saturdays and Sundays.

Currency

The Brazilian currency is the Real (R\$) - plural Reais. One Real is composed of 100 centavos, available in coins of 1, 5, 10, 25 and 50. There is also a one Real coin, as well as the one Real bill. Bills have different colors: green for R\$1, blue for R\$2, purple for R\$5, brown for R\$50 and blue for R\$100.

Time zone

Brazil has four official time zones. The Rio de Janeiro official time is three hours before UTC, i.e. when it's midday in Rio, it's 3p.m. in London. During the days of the Congress, however, Brazil will be in its Summer Daylight Saving Time, and official times will be increased in one hour. That means that, during World Congress III, when it's midday in Rio, for example, it will be 2p.m. in UTC..

Dress code

In Rio de Janeiro, informality is the standard dress code. Men only use suits in their offices. A light coat is usually handy as hotels, restaurants and bars are usually refrigerated, as well as the underground and most taxis in the city.

Weather

In November, Brazil will be in the summer. The city of Rio de Janeiro will probably have high temperatures, an average of 28°C to 32°C. Drinking large quantities of water and wearing light clothes is advisable.

Tourist Information

Phone numbers: +55 21 2542-8080 / 2542-8004 / 0800-285-0555

Milessis Turismo: +55 (21) 2220-9858 – e-mail: atendimento@milessisturismo.com.br

Tourist Information Posts

Rio de Janeiro International Airport Galeão

Terminal 1:

International Arrivals – Blue Area – Tel: 3398-4077
Domestic Flight Arrivals – Green Area - Tel: 3398-3034

Terminal 2:

International Arrivals - Tel: +55 21 3398-2245
Domestic Flight Arrivals - Tel: +55 21 3398-2246

Copacabana

Av. Atlântica, esquina com Av. Rainha Elizabeth - Tel: +55 21 2513-0077
Av. Princesa Isabel, 183 - Tel: +55 21 2541-7522

Airports

Rio de Janeiro International Airport Galeão /Antônio Carlos Jobim
Av. Vinte de Janeiro - Ilha do Governador
Tel: 3398-4527 / 3398-4526 / 3398-2155

Santos Dumont Airport
Praça Senador Salgado Filho, s/nº - Centro
Tel: 3814-7246

Distances

Main distances:

- International Airport - Riocentro: 40 min
- Santos Dumont Airport - Riocentro: 35 min
- Jacarepaguá Airport - Riocentro: 8 min
- Hotels in Copacabana - Riocentro: 35 min
- Hotels in São Conrado - Riocentro: 20 min
- Hotels in Barra da Tijuca - Riocentro: 15 min

ANNEX 1

World Congress III against Sexual Exploitation of Children and Adolescents

MINISTRY OF FOREIGN AFFAIRS, SOCIAL SECRETARIAT

**INFORMATION REQUIRED FOR THE AUTHORIZATION FOR TEMPORARY FIREARM
POSSESSION AND FOR ALLOWING FIREARMS TO ENTER THE NATIONAL TERRITORY**

**DATA OF THE SECURITY OFFICER WHO WILL ENTER THE COUNTRY IN POSSESSION OF THE
FIREARM**

Name:

Nationality:

Birth Date and Location:

Passport Number:

Note: If the firearm is to enter the country on a flight different from that of the security officer who will carry it during the visit, please inform below the data of the agent requesting the authorization for temporary firearm possession

Name:

Nationality:

Birth Date and Location:

Passport Number:

DATA OF THE FIREARM

Type: Brand: Caliber:

Number:

Amount of ammunition:

DATA OF FIREARM ENTRANCE IN THE NATIONAL TERRITORY

Airport: Flight:

Date: Time:

DATA OF FIREARM EXIT FROM THE NATIONAL TERRITORY

Airport: Flight:

Date: Time:

Name of responsible officer in the Diplomatic Mission:

..... Job title:

Signature..... (Embassy stamp)