



If you are a committed, creative professional and are passionate about making a lasting difference for children, the world's leading children's rights organization would like to hear from you.

For 60 years, UNICEF has been working on the ground in 190 countries and territories to promote children's survival, protection and development. The world's largest provider of vaccines for developing countries, UNICEF supports child health and nutrition, good water and sanitation, quality basic education for all boys and girls, and the protection of children from violence, exploitation, and AIDS. UNICEF is funded entirely by the voluntary contributions of individuals, businesses, foundations and governments.

Senior Programme Officer

Vacancy No: I-VN-2010-000298

Job Level: P-5

Duty Station: New York

Position#: 00021634

Country: United States of America

Application Close: 18-Mar-10

Region: NY HQ

Contract Type: Long-term Staff (FT)

Purpose of the Position

Under the overall guidance of the Associate Director PAKM, you will be responsible for the coordination, planning, development and management of UNICEF's policy advocacy, in particular in the area of social and economic policy.

Key Expected Results

Provide leadership to the organisations approaches to corporate messaging and co-chair (with PD) the Taskforce on corporate messages. This includes convening all HQ divisions and working with senior management towards identifying themes for messaging, devising and overseeing effective processes for the creation of messages, including playing a significant role with appropriate technical focal points, in drafting the language for messages, both those externally facing as well as outlining UNICEF's role. Keep UNICEF on the cutting edge of policy advocacy approaches and use this knowledge for promoting evidence-based advocacy, including through guidance and toolkits on policy advocacy, as well as related dissemination and training. Actively seeks opportunities and relationships to further organization approaches to policy advocacy at global, regional and country levels # including National Committees.

Coordinates the design and implementation of UNICEF's publication strategy for social and economic policy. Including, in consultation of colleagues, designing an appropriate suite of products, their peer review and dissemination (including, but not limited to, working papers and working briefs).As relevant, supports social and economic policy products, including the elaboration materials for UNICEF advocacy, exercising quality assurance of knowledge products, consultative processes to collect innovative and forward-looking ideas; identifying appropriate academic institutions, think-tanks, foundations and eminent persons to serve as contributors; supporting advocacy events.

Together with Policy, Advocacy and Knowledge Management Section senior staff, monitors policy developments and supports the section in creating a strategic approach to its advocacy in its key areas of work. Including creating a strategic plan that identifies the goals of our advocacy, key audiences, partners and obstacles. Helps advice during workplanning on a structure of work that could best achieve these goals, including leading process of messaging and strategizing and supporting on events and opportunities where these goals could be furthered. Serves as focal point for Section/Divisional interaction with Division of Communication

Qualifications of Successful Candidate



Advanced university degree in Economics. Other additional education a plus.

Ten years of progressively responsible professional work experience at the national and international levels in development, policy research and dissemination, advocacy and publications. A significant track record of publications a must.

Fluency in English and another UN language required.

Competencies of Successful Candidate

Communicates effectively to varied audiences, including during formal public speaking.

Creates and encourages a climate of team-working and collaboration in a multi-cultural environment.

Consistently achieves high-level results, managing and delivering projects on-time and on-budget.

Has good leadership and supervisory skills; co-ordinates group activities, ensuring that roles within the team are clear.

Sets, develops and revises organizational strategy and develops clear visions of the organization's future potential.

Analyzes and integrates diverse and complex quantitative and qualitative data from a wide range of sources.

Quickly builds rapport with individuals and groups; maintains an effective network of individuals across organizational departments.

Identifies urgent and potentially risky decisions and acts on them promptly; initiates and generates organization-wide activities.

Negotiates effectively by exploring a range of possibilities.

UNICEF is committed to diversity and gender equality in its workplace. Women and nationals of developing countries are strongly encouraged to apply.