

## **General Requirements for Eligibility of NGOs**

Only NGOs which have satisfied the requirements below will be eligible and requested to submit project proposals. All the criteria have to be fulfilled.

### **1. Legal status**

Applicants must provide evidence of their organization's legal status.

Evidence: applicants must supply the organization's articles of association and the official registration certificate (copies).

### **2. Financial capacity**

Applicants must have stable and sufficient sources of funding to maintain their activity throughout the period during which the proposed project is being carried out and to participate in its co-funding.

Evidence: applicants must supply the profit and loss account and the balance sheets for 2007 (copy).

### **3. Operational capacity**

The applicant must provide data on the following:

- Date of creation and length in existence of your NGO (pls. mention your website address, if any);
- Number and type of permanent staff;
- List of major donors in the last five years (2004-2008); also include here the total amount of funding;
- The maximum amount of money managed by your NGO in one fiscal year;
- Participation in national and international networks;
- Partnership agreements with other NGOs and/or governmental organizations.

Additionally, applicants may supply the organization's most recent annual activity report if available.