

## Attachment 2 of PCA Guidelines: Format for Small Scale Funding Agreement

Based on the Country Programme Action Plan between the Government of [country] and UNICEF, UNICEF agrees to co-operate with [name of the organisation] as described below.

1. Workplan results to which the small-scale funding agreement contributes:

\_\_\_\_\_

2. Activity or activities to be carried out with the small-scale funding agreement:

\_\_\_\_\_  
\_\_\_\_\_

3. Expected results/outputs to be achieved: \_\_\_\_\_

4. Starting and ending dates for implementation of the activities: \_\_\_\_\_

5. UNICEF will contribute the following resources:

a) Funds (US\$ or equivalent): \_\_\_\_\_

b) Supplies: \_\_\_\_\_

c) Technical assistance: \_\_\_\_\_

d) Other inputs: \_\_\_\_\_

6. The [name of the organisation] will contribute the following matching resources:

a) Funds: \_\_\_\_\_

b) Staff/people: \_\_\_\_\_

c) Equipment/in kind: \_\_\_\_\_

d) Other \_\_\_\_\_

7. (If applicable) Portions of the small-scale support will be transferred by UNICEF in the following stages:  
Amount/Date \_\_\_\_\_

\_\_\_\_\_

8. The Organisation will provide the following reports at or near the given dates:

Reports:	Date:
Narrative	_____
Basic/simplified financial	_____

9. The resources provided by UNICEF will only be used by [name of the organisation] in pursuit of the results as agreed to in 1 – 3 above.

10. The attached Project Proposal and Budget are part of this agreement.

11. UNICEF and the Organisation will cooperate to monitor the results of this programme

12. The Organisation may only use the UNICEF name, logo and emblem in connection with this programme with the prior written consent of UNICEF.

13. This agreement can only be changed through an agreed modification in writing.

14. Place and date:

Signed:

Signed:

\_\_\_\_\_  
(UNICEF Representative)

\_\_\_\_\_  
(Head of CSO/ authorized person)