
A Comprehensive Assessment of Progress and Impact of UNICEF Health/Nutrition Activities in Somalia

REVISED Draft No. 3: TERMS OF REFERENCE (20th November, 2000)

1. Background and Justification

The last evaluation of the UNICEF Somalia health programme was conducted in 1995. Based on these findings, and recent changes in Somalia in terms of security, access to large areas, within central and southern Somalia, the availability of funding, to UNICEF and NGOs, UNICEF's assistance in the health sector has changed. UNICEF has shifted emphasis from implementation to a more strategic approach. This involves the design and development of more sustainable services and a gradual shift in responsibilities to Somali communities. In respect to international NGOs, UNICEF will change from being a provider of supplies to a partner in the planning, implementation and monitoring of health services. The process has been a gradual one, interrupted by floods, food crises and severe funding cuts to Somalia. In view of this strategic change, UNICEF has scheduled an external evaluation of health programme during the year 2000. The findings and the recommendations from the evaluation will be used to review, and revise, as necessary, UNICEF's strategic planning for Somalia.

2. Overall objectives

Through a participatory process, which will include UNICEF, donors, partners, local communities, the consultancy will

- Assist UNICEF Somalia to develop and implement an evaluation of the Health and Nutrition Programme/activities.
- In light of the evaluation findings, assess the relevance of UNICEF Somalia's core health and nutrition strategy of assistance to needy children and women through the MCH/PHC programme in Somalia.
- Provide inputs to the planning of UNICEF's health and nutrition interventions in Somalia for the new Country Programme 2001 – 2003.

3. Specific objectives

- To determine the extent to which UNICEF Somalia health and nutrition activities met planned targets, coverage, and strategies agreed and funded by USAID;
- To determine -- using data available and collected during the evaluation exercise -- the extent to which UNICEF activities have adequately addressed the health and nutritional needs of Somali children and women in the target areas;
- To review UNICEF Somalia PHC and MCH guidelines and standards, and give recommendations on improvements or changes as necessary;
- To meet with NGOs partners involved in MCH management and PHC activities to identify issues and problems that need to be addressed in order to improve health programming in Somalia;
- To identify the lessons that can be drawn from the evaluation and recommend how to incorporate these lessons in future health programme design and implementation;
- To recommend areas to be changed and/or strengthened in UNICEF's health interventions (including EPI) in Somalia;
- To recommend new areas or methods of intervention in the health and nutrition sectors, especially for the emergency areas of the Country;
- To facilitate -- at the end of the consultancy -- a meeting to review, and revise, as necessary, UNICEF Somalia's planning and interventions in Somalia.

4. Technical Approach

This proposal outlines an approach for assisting USAID and UNICEF to evaluate process and impact of their jointly executed programs in Somalia.

(1) **The first phase** of this effort will consist of a review of documents to identify each agency with a role in the execution of joint programs managed through UNICEF in Somalia. It will consist of an examination of existing protocols, procedures, evaluations, and other documents relevant to the assigned task. Specific attention will be given to the core MCH/PHC interventions including EPI and nutrition. From these documents several key elements will be established upon which the rest of the evaluation will be based:

- The first will be a list of key persons and key organizations with which individual interviews can be held to validate intervention areas, population coverage and expected impact from the organizational perspective.

- The second will be to identify, collect the primary data sources that will provide more specific access to exact geographic coverage and referents as to how each organization functions.
- Finally the documents will offer guidance as to the nature and content of the interviews to be held with key organizational representatives.

(2) The second phase of the investigation will include the plotting of organizational coverage in a geographic information system framework and an the creation, elaboration and execution of interviews with the key actors which make up the UNICEF managed health care activities. This activity will be closely coordinated with UNICEF personnel and with USAID representatives as directed.

(3) The third phase of the evaluation involves analyzing the questionnaire data, any available primary data and producing appropriate analyses based upon the available data. Although the organizational survey will be a relatively small number there should be sufficient data available through multiple other sources to provide reasonable accurate estimates of coverage and impact. These would then be validated to the extent possible by reviewing the relatively recent DHS like survey, which should be able to establish broad parameters for IMR and select health indicators at the population level.

(4) Fourth Phase. Finally the data will be integrated within a Geographic Information System (GIS) thematic mapping environment and provide UNICEF contract monitors with a full explanation and documentation. Although the evaluation activity does not contemplate any primary data collection other than the key informant organizational interviews, the contractor may test the feasibility of looking at other secondary data sets should they exist. The final phase will include a workshop and additional revisions that will address the “Specific Objectives mentioned above (Section 3). Specifically, they will consider:

- The implications of the evaluations and how these can be integrated into the future planning, design and implementation of a health strategy and core health interventions in Somalia.
- Changes in the indicators, format, and the organization and management of data collection that will facilitate project management, monitoring and evaluation of UNICEF’s major health interventions (including EPI).
- Changes and/or additions in methods and strategies of intervention in the health and nutrition sectors, especially for the emergency areas in Somalia.

The consultant shall provide diskettes (or a CD ROM, or I-Omega Zip Disk) with all of the relevant data and a summary presentation (PowerPoint or similar report) of the material.

Technical Approach: Tasks

The list below able below indicates the order in which the consultant will address this effort.

Tasks
1. Initial document Review
2. Identify (from documents) specific interventions and estimates of populations covered. This includes the identification of implementing agencies, activities and key person list of potential interviewees.
3. Identify NGOs and establish liaison for interviews.
4. Plot a schematic map of the areas of coverage for each NGO and the activities undertaken (i.e., EPI, Nutrition).
5. Identify NGOs that overlap in areas of impact and/or conflicting data about their implementation plan for review.
6. Select from list of key organizations and individuals a final set of persons and implementing agencies to interview. Get clearance, approval and organize meetings with each.
7. Design, review and get approval from stakeholders of interview instrument.
8. Execute & document interviews with each organization in Nairobi (est. 15)
9. Travel and execute interviews with selected organizations in Somalia
10. Compile, review and summarize responses to all interviews.
11. Produce draft report for initial submission
12. Submit to UNICEF for review and make initial revisions based on feedback.
13. Prepare draft schematic map showing coverage.
14. Based on data collected in Nairobi and in Somalia prepare estimates of population coverage and efficacy by type of intervention. Display in thematic maps using GIS technology.
15. Review results with UNICEF and validate against recent survey data (population survey similar to the DHS/MICS).
16. Revise draft report and send to 3 competent reviewers for expert opinion, corrections and suggestions.
17. Prepare and submit final report including suggestions and recommendations to strengthen data collection and management of health project information. This will include the use of maps and application of GIS technology for Somalia.
18. Prepare and hold dissemination workshop on final report
Administration and Project Control

5. Responsibilities

Consultant:

In pursuance of the above and in consultation with the Health and Monitoring and Evaluation Units, the consultant shall:

- Submit detailed evaluation design including detailed work-plan, field-work and methodology;
- Ensure that the evaluation will reflect findings and recommendations in the most objective way;
- Ensure that the evaluation will be carried out through a participatory process;
- Ensure participation in preliminary meetings and discussions required to prepare the evaluation fieldwork ;
- Submit draft report to UNICEF and donors in order to include comments and suggestions;
- Hold a final workshop for UNICEF and donors to disseminate findings.
- The consultant shall submit final consultancy reports in Microsoft Word 97 diskette and hard copy. The final reports for the assignment shall be of high quality as it will be important document to be used not only for internal purpose but also for dissemination purpose among partners and international community working in Somalia.
- Establish a combined scientific and domain expert advisory review and senior health scientists to undertake interviews at a senior level in Nairobi and Somalia..
- Identify and contact all appropriate executing agencies.
- Keep detailed records of data collected during interviews and make a copy available to UNICEF.
- Be available for review and discussion
- Provide all equipment for data analysis, mapping, reproduction and report generation.
- Provide all software for normal and any specialized analysis to be undertaken.

UNICEF/Somalia will provide the following:

- Documents, data sets and other information needed to conduct the evaluation.
- Assistance to facilitate contacts with key individuals and organizations in Nairobi and Somalia.
- Transport, security costs, vehicle rental and driver in Somalia.
- Arrange and pay for international travel for two consultants to and from Nairobi to Somalia and within Somalia. Priority status for access to flight(s) to and within Somalia in order to ensure the timely execution of the contract.
- Timely reviews of the data collection instruments, maps, draft and final reports. Two working days for draft reports and a maximum of one week for the final report.

6. Payment

The consultant shall be paid a lump sum of 56,385/= US dollars (fifty-six-thousand-three-hundred-eighty-five-only) in two installments as per following schedule:

- 1st installment equivalent to the 30% of the total budget upon submission of detailed methodology;
- 2nd installment upon submission of final evaluation report.

7. Source of funding

The source of funding is PBA SM/2000/0302-1 and CRQ SOMA/2000/0696