

## TERMS OF REFERENCE

on an initial fact finding mission to set the framework for the ECCD Assessment in Azerbaijan

**The first phase** - an initial fact finding mission to set the framework for the Assessment (see Basic TOR of the ECCD Assessment in Azerbaijan attached). It is necessary to gather information and develop methodologies together with multi-sectoral Task Force to ensure participatory way of getting to know about current situation and potential for ECCD in the country and build a collective vision.

### Goal - Purpose

To carry out the assessment of the ECCD current situation and build a joint vision for the future of ECCD

### The assignment

#### Methodology:

- Development of Indicators
- Review of existing information
- Observation of current programmes in action
- Identification of human and institutional resources
- Creation of a Multisectoral Task Force
- Organisation and data collection of information

#### Activities:

- Review key information
- Interaction with key partners
- Organisation of Task Force and defined collective responsibilities
- Field visits
- Definition of Methodology for new information

In carrying out its task consultant will need to meet and discuss regularly with the following:

*Government:* Ministry of Education  
Ministry of Labour and Social Protection  
Ministry of Youth and Sport  
State Committee on Statistics

*Education Institutes:* Public kindergartens,  
Soros (Open Society Institution) Programms  
Private kindergarten of American University

*NGOs:* Development Scientific Center  
Azerbaijan Children Organization  
Azerbaijan Children Fund  
"Women and Development"

*UN Agencies:*

UNDP, UNESCO, UNHCR, UNFPA.

## **Reporting**

- A report with information about the situation and proposal for future programming (hard copy and electronic copy on diskette);

## **Schedule and Implementation**

It is expected that the general schedule will be include:

Period: 1 July - 22 July 2000

In country 2 weeks

From 1 to 4 July = reviewing related documents

Arrival in Baku July 5<sup>th</sup> ---

From 6 July to 18 July : meetings interviews, field visits etc

From 19 July to 22 July writing outline of the framework, methodology etc.