

Job Opportunity
Consultancy to develop an Early Childhood Development (ECD) Conceptual framework
(70 Day Consultancy)

The United Nations Children's Fund (UNICEF) is seeking to hire a qualified consultant to develop Early Childhood Development (ECD) Conceptual framework. The incumbent will be based at the UNICEF office in Phnom Penh, Cambodia, with travel to some provinces where the programmes are carried out.

Main Duties and Responsibilities

1. Desk review relevant materials related to Early Childhood initiatives in Cambodia in Education, Health and Social Protection sectors.
2. Undertake consultations with relevant stakeholders including different UNICEF sections, national relevant ministries and institutions, Save the Children Norway (SCN), World Education (WE), World Bank/FTI, Handicap International/Belgium and NGOs (Enfant Development, Aide et Action).
3. Undertake field visits to observe and discuss Early Childhood initiatives.
4. Based on the outcomes of the review and consultations:
 - a. develop ECD conceptual framework for UNICEF Cambodia,
 - b. suggest recommendations for UNICEF on further development of ECD initiatives.
5. Conduct a one-day consultative workshop to disseminate findings of the study and provide recommendation on improving and up scaling early childhood programmes for relevant ministry officials.
6. Prepare a preliminary report, PowerPoint presentation on the findings, and final consultancy report.

Minimum Qualifications and Experience

- Advanced university degree in Social Sciences with specialized training in ECD.
- Five years of experience in evaluations in the field of ECD, with some experience at the international level.

Skills/Competencies

- Sound knowledge of pre-school system, educational practice, policy development and current ECD programmes initiatives and developments.
- Understanding of cross-sectoral nature of ECD.
- Strong analytical skills, excellent writing skills and communication skills.
- Demonstrated ability to work in a multicultural environment (specific knowledge of Khmer and working experiences in Cambodia are an asset).
- Proficiency in English and knowledge of Khmer is an asset.

Submission of Applications

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent performance appraisals or performance evaluation reports to: UNICEF Cambodia, Human Resources Unit, No. 11, Street 75, Sangkat Sraschark, Phnom Penh, Cambodia; or via email to cbdhrvacancies@unicef.org. Please include the title and V/N N°.Edu/09/025 of this notice in all correspondence. The Personal History Form (P11) in MS Word format can be downloaded from www.unicef.org. Regret letters will only be sent to shortlisted candidates. All applications are treated with strict confidentiality.

The deadline for receipt of applications is 16 December 2009.

UNICEF is a smoke-free environment.

UNICEF is committed to gender equality in its mandate and its staff.

Well qualified candidates, particularly women, are strongly encouraged to apply.