



is seeking a

Water Environmental & Sanitation Officer
for
Health, Nutrition & WES Section

Level: NO-2
Duty Station: Beijing
Type of contract: Fixed Term Appointment - One year
Vacancy n°: VN/OCB/HR/2009-014

Purpose of the post:

Under the general supervision of the Programme/Project Officer and working closely with two other WASH Specialists responsible for KASH and WASH in School & Water Quality Projects, respectively, contributes to the documentation through surveys and desk reviews of best lessons learned globally and locally, and contribute to the dissemination of the best experiences and practices through organizing workshop, seminars and website.

Major duties and responsibilities of the post:

1. Explore the way in the set-up and maintenance of a Water, Sanitation and Hygiene (WASH) web sites in the National Development and Reform Commission (NDRC), and/or Ministry of Health/National Patriotic Health Campaign Committee and/or Ministry of Water Resources and/or a WASH in School Website in the Ministry of Education and other appropriate websites elsewhere to keep the sites attractive and easy to track articles. Establish link to other strategic web sites.
2. Develop a list of successful sanitation and hygiene promotion experiences in China and ongoing state-of-the-art projects in the Western Provinces Rural Water & Sanitation and Hygiene Project in Sichuan and Shaanxi and organize the documentation of the same, publish and post these in Chinese and English on the WASH web sites or by other means, e.g. newsletter or printed study reports.
3. Identify and review international articles related to, sanitation, hygiene promotion and drinking water of scientific significance for China and documentation of successful sanitation and hygiene promotion experiences, relevant to China, select and obtain rights for translation into Chinese, publish and post these in Chinese and English on the WASH web site(s) or print in hardcopies.
4. Support the preparation of experience sharing, review & planning workshops, organized in the context of the KASH project, WASH in School Project, Climate Change Project, water quality project and emergency WASH Project and ensure the documentation of the workshops and the dissemination of the results, publish and post in Chinese and English on related project web site(s) or print of hardcopies.
5. Liaise with the Communication & Private Sector Partnerships Section on the collection of human interest stories and photographs for the WASH Programme and the organization of donor visits to WASH project sites and take part in field visits, accompanying documentation and other media teams and prepare reports.
6. Prepare Terms of reference for and coordinate production of a documentary film or other video material on the Western Provinces Rural Water, Sanitation & Hygiene project showcasing success stories in China.
7. Contribute to the design and implementation of the emergency WASH project activities.
8. Contribute to the Mid-Year and Annual Reviews and Annual Work Plan preparations. Contribute to designing sector assessment and organize field surveys in order to measure the achievement of UNICEF Programme, including emergency programme and other regular programmes.

Required qualifications and competencies:

- University degree or above in Social science, communication, public health, civil engineering and/or related technical field.
- *At least five years progressively responsible experience in water, sanitation and hygiene related programme design, administration, monitoring and evaluation, communication or related field.*

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Well qualified candidates, particularly females are strongly encouraged to apply



- Fluency in English and Chinese required.

i) Core Values (Required)

- Commitment
- Diversity and Inclusion
- Integrity

ii) Core Competencies (Required)

- Communication
- Working with People
- Drive for Results

iii) Technical Knowledge

a) Specific Technical Knowledge Required

- Essential Technical Knowledge of theories, principles and methods in the following areas: rural water supply projects implementation, planning, evaluation, appropriate water supply technology i.e.: community based water supply, controlling water borne related diseases. Sanitation initiative in different settings; hygiene practices and its significance and ways for promotion.
- Water, sanitation and hygiene initiative in normal development programme and in emergency programme.

b) Common Technical Knowledge Required (for the job group)

- Analytical and conceptual ability and skills in planning and monitoring and in organizing work and training.
- Ability to design assessment tools and guide field survey and data analysis.
- Computer skills, including internet navigation, and various office applications.
- Commitment to continuous learning for professional development.
- Knowledge of the UNICEF WASH strategy and principles.

Applicants should send by **13 November 2009** their CV/Bio-data and if possible a completed UN Personal History Form (P11). All documentation should be in English. The subject of email should read vacancy notice reference VN/OCB/HR/2009-014 and emailed to: beijinghr@unicef.org

Regret letters will only be sent to short-listed candidates.

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