

**Request for Expression of Interest to register as a supplier/vendor with UN Organizations in Bangladesh**

The United Nations Children's Fund (UNICEF) Bangladesh on behalf of all UN organizations (includes all funds, programs, and specialized agencies) in Bangladesh is currently conducting a comprehensive market assessment to develop a supplier database. This database will be referred to for future supply chain management and procurement practices in the coming years. The assessment will support the strategic shift to development of Long-term Arrangements for procurement of goods and services to be utilized in programming and emergency response. Identifying the range of available goods and services will enable UN agencies in Bangladesh to better define their needs and develop appropriate supply chain strategies for delivery of goods to beneficiaries.

As part of this assessment, we are inviting all types of organisations based in Bangladesh to express their interest to register as a supplier/vendor/contractor under relevant goods and services categories which form part of UN organizations in Bangladesh requirements for the coming years. We are inviting organisations to show their interest and register under the following categories:

**i. Services:**

- 1. Logistics and Travel:** Car Rental, Inland Transportation of Goods, Forwarding & Clearing, Warehouse facilities and services, Vehicle repair and maintenance (mostly Toyota Vehicles), Courier and delivery services, Packers and Movers, Hotels, Conference Facilities and travel, Third Party inspection, Vehicle Insurance, Refrigerated Vehicles, AC Vehicles, Travel Agencies
- 2. Security:** Security and safety equipment for office use (Access control systems, CCTV surveillance systems and maintenance)
- 3. Office Maintenance:** Housekeeping/Cleaning and general technical maintenance (Electricity, plumbing, etc), Pest Control, Photocopy
- 4. ICT:** Telephone, data and internet, Computer networks/LAN/cablings, App/ Software Development services, Solar projects, Facilities Management
- 5. Audit:** HACT related Services-Audits, Micro Assessment and Spot Checks
- 6. Human Resources:** Third Party Human Services Management, Recruitment and Head Hunting, Drivers' Services, security guard services
- 7. Communication:** Advertising and Communication, Audio-Visual productions (Radio Spot, TV Spot, PSA), Graphic Design, Translations & interpretation, Photography, Newspaper and web portal advertisement, Event Management, Media Monitoring, Multimedia Campaign, Videography & photography documentation, Creative production
- 8. Training Study & Research:** Pre-testing of Communication Materials, Training and Facilitation, Advisory Services
- 9. Storage:** Warehousing, Third Party Logistics
- 10. Research and Evaluations:** Surveys, Monitoring, Evaluation and Research, Statistical data collection and research, Rapid assessments of services
- 11. Construction:** Construction contractors, preparation of terms of reference, BOQs, design and supervision of construction projects, Construction of playground and supply of equipment, Contractors for Civil and electromechanical works

**ii. Goods**

- 1. ICT, Office, and AV Equipment:** Computers, Laptops, Tablets, Smart Phones, and related accessories, Multimedia projectors, Multi-function Products (photocopier, scanner & printers), Paper Shredders, Sound & Video, TV, Portable Speaker, MM, Camera, Conference system/PA systems, Digital Display board, External Drive, Powerbank and other ICT accessories

2. **Power Generator Equipment:** Generators and spare parts, Portable Generator, IPS, Voltage Stabilizer, UPS, Solar Power Systems (Complete/finish products), Heavy Duty Inverters, Portable Solar Battery Chargers, Battery Chargers
3. **Transport: Motorcycle, Bi-cycle, Scooters, Passenger Vehicles, Vehicle Tires, other spare parts**
4. **Security Items & Accessories:** Shutter Resistance Films, UVSS, CC Camera system, , Safety and Fire Extinguishers, intercoms systems, Alarms, Luggage scanner, Metal detector, Archway
5. **Electronics:** Fridge, Ceiling fan (HH items), solar stand/Tabletop fan, Solar Charger light, Electronic/Digital display screen, Oven, Air purifier, humidifier, dehumidifier, Air Conditioner, TV
6. **Office Supplies & Stationeries:** Stationery materials, Educational Play materials and stationery, Office safes, Megaphone
7. **Printing:** Offset and Screen Printing, Digital and PVC printing
8. **Furniture:** School furniture (desks, benches, blackboard, etc), Office Furniture (Conference table, chair, Executive table, chair, Visitor chair, office rack, shelf, computer desk, chairs), Hospital Furniture (patient examination bed, trolley, delivery bed, wheelchairs, patient waiting chairs/bench, patient examination divider with castors. Other furniture (Almirah, Bed, Wardrobe, Table etc.)
9. **Hospital Equipment & Accessories:** Oxygen cylinder with trolley, oxygen flowmeter, manifold, Oxygen monitoring devices, oxygen hood, nebulizer, Glucometer with strips, stethoscope for adult and child, Blood pressure machine, weighing scale, IR Thermometer, portable and finger pulse oximeter, Fetal Doppler, Ultra Sponogram (USG), Instrument Trolley, Saline stand with castors, EKG/ECG Machines, Biochemistry Analyzer, Ultrasound Machine, Infusion Pump, Patient Monitor, Anesthetic Equipment, Suction Machine, Laryngoscope (Adult/Pedi), Nebulizers, Colorimeter, Ambo Bag Kit with Laryngoscope, Solution Stands, Patient Bed, Utility Carts, Dressing Tray, Patient Room Cabinet, Hospital Utensils, Waste Bins, OT Light, Stretcher
10. **Textile and Leather:** Raincoats & Umbrellas, Winter clothes for Children 0-14 years, T-Shirts and Caps for adults & children, Bags for conference, School Bags, Floor Mats, Gumboots, Blankets, Hospital bedsheets, pillow cover, screen
11. **Emergency supplies:** Tarpaulins, Tents
12. **Emergency Hygiene supplies:** Soaps, Disinfectant sprays, hand sanitizers, Liquid soaps, antiseptic solutions, mask, insecticides
13. **Emergency Kits:** Educational Kits (printed materials, stationeries, and hygiene items), Hygiene Kits (Plastic products and Hygiene items), Dignity Kits (household items, clothing, hygiene supplies), Family Hygiene Kits (household items, clothing, hygiene supplies), Menstrual Hygiene supplies (sanitary napkins and disposable pads), Mama & Baby Kit (Clothing, towels, blankets, hygiene supplies, mosquito net, baby carrier, and baby holding box), Crockeries and Utensils
14. **Chemicals:** Calcium Hypochlorite 65-70% HTH, Hydrated Lime, Bleaching Powder
15. **Assistive Products:** Assistive Technology Vision products, Assistive Technology Hearing products, Assistive Technology Mobility products, Assistive Technology Learning and Communication products
16. **Seeds:** Legume and Vegetable Seeds, Rice Seeds, Maize Seeds, Wheat Seeds,
17. **Agriculture Equipment and Tools:** Tractors, Multi-crop Seed Drill, Wheat Thresher, tiller, combine harvester, hoes, rakes, sickles, spades, watering cans
18. **Planting / Nursery materials:** Tree Seedlings, Timber and Fruit Plants, Grass Tiles, Polybags
19. **Animal Feed:** Fish feed and cow feed
20. **Live Animal:** Fish and chicken
21. **Fertilizers:** UREA, DAP, MOP, and TSP
22. **Agriculture Tools:** Hoes, rakes, sickles, spades, watering cans
23. **Rapid Testing Kits:** Dengue RDT, COVID-19 RDT, HIV RDT, Rapid Influenza, RDT Malaria, Pregnancy RDT, EIA Rotavirus, JE Detect etc.

24. **Laboratory Testing Reagents:** Multiple ranges of Perishable and Non Perishable items (Agar, Solutions, Cartridges etc.)
25. **Lab Equipment:** BALANCE top-load, Centrifuge, Incubator, Magnetic Stirrer Hotplate, Tube Shaker, Vortex Mixer, Autoclave, Safety Cabinet, Biochemical Analyzer Machine, ELISA Machine, PIPETTE MECHANICAL, Microplate Washer, Micro Well Plate
26. **Hematology:** Hematology Analyzer, Cell Counter, Blood Bags
27. **Laboratory Glassware:** Beaker, Flask, Tubes, Funnel, Coverglasses Protective Plastic, Bead Glass, Media Bottle etc.
28. **Lab Consumables:** PIPETTE TIP FILTER, Tube Culture CAP (Bacti-Caps) , WIPE PAPER, white, general application, STORAGE BOX-PP, TUBE (36 holes), BEAD GLASS, soda-lime, REAGENT RESERVOIR, PP, 60 ml, multichannel, MAGNETIC STIRRING BAR RETRIEVER, DECONTAMINATION SOLUTION (RNase ERASE, in spray, 250mL), Ethanol 99%, Swabs, Vacutainer Needle, Lancets, Test tube Racks, Tourniquet, Measuring cylinders-Bottles, Biohazard Bag stand, Biohazard Bags, Waste Bins, Media Bottle, Flask, Sealing Film,
29. **Surgical Supplies and Utensils:** Bandage, Catheter, medical/surgical scissors, forceps, needle holders and retractors Surgical Suture, Scalpel, Gauze, Kidney Tray, Instrument Tray, Bowl, Canula, Butterfly Needle, Micropore, Gloves

### Enrollment to the assessment

To enroll, organizations must fill the form here <https://t.ly/OJvP7>. If you encounter any issues accessing the link, please contact [bdunsurvey@deloitte.com](mailto:bdunsurvey@deloitte.com). Once accessible, organizations must complete the supplier information form and a sustainability questionnaire to get enrolled. If your organization is not yet registered on the UNGM portal, kindly register at <https://www.ungm.org/Account/Registration> before proceeding (registration on UNGM is preferred).

Organizations that are already registered and actively working with any UN organizations across Bangladesh must complete the survey form. After the submission of Forms, organizations will be evaluated to create a list of potential suppliers and service providers for each relevant category. Further evaluations, such as interviews and physical verifications, may also be conducted based on requirement.

Interested organizations are required to complete and submit the Supplier form by no later than 15 January 2024.