



**JOINT MEETING OF THE EXECUTIVE BOARDS  
OF THE UNDP/UNFPA, UNICEF AND WFP  
New York, 23 to 26 January 2004**

**Draft Annotated Agenda**

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**Day One: Friday, 23 January**

**Item 1:      HIV/AIDS: Regional Initiatives                      10:30 to 13:15 hrs  
Chair: President of the UNICEF Executive Board**

**Introduction by: Ms. Thoraya Obaid, Executive Director, UNFPA**

In response to the HIV/AIDS pandemic in eastern and southern Africa, the UNAIDS Executive Director, United Nations Regional Directors and heads of delegations attending the African Union meeting held in July 2003, in Maputo, signed a declaration entitled, "Accelerating Country and Regional Action on HIV/AIDS in Eastern and Southern Africa".

The Joint Meeting will hear a general introduction on regional initiatives, followed by a presentation on the case study of eastern and southern Africa, based on the United Nations mission report prepared by Messrs. James Morris and Stephen Lewis, and in the context of the above-mentioned declaration. This presentation will include information on the status of implementation and implications for the different United Nations organizations. While acknowledging that it is too early to see tangible results related to these initiatives, the presentations will aim at informing Board members on United Nations plans to support efforts made by governments in the fight against HIV/AIDS and, more particularly, on the framework of action required to implement this endeavour.

**Item 2:           Simplification and Harmonization           15:00 to 18:00 hrs**  
**Chair: President of the WFP Executive Board**

**Introduction by: Ms Sheila Sisulu, Deputy Executive Director, WFP**

The Joint meeting will assess progress made on the issue of Simplification and Harmonization (S&H) since June 2002 and review lessons learned from using the approved tools, as well as the status of the new tools including joint programming. The meeting will also define the next steps to be included in the S&H workplan, based on the documentation provided by the Secretariat and on the Issues and Options paper from the President of the WFP Executive Board.

**Day Two: Monday, 26 January**

**Item 3:           Resident Coordinator System           10:00 to 13:00 hrs**  
**Chair: President of the UNDP/UNFPA Executive Board**

**Introduction by: Mr. Mark Malloch Brown, Administrator, UNDP**

**The Resident Coordinator System:** The Joint Meeting will review the function of the Resident Coordinator and how the role is evolving. Among the areas of change to be considered in the meeting are the improvement of United Nations in-country coherence, including: the design and implementation of the UNDAF and its link to the PRSP process and the MDGs; improved relations between the United Nations and the World Bank through more effective coordination, as part of RC/United Nations participation and coordination with the donor community; and reduction in transaction costs for government and other development organizations in engaging with the United Nations in country.

**Resident Coordinator competency assessment:** The Joint Meeting will also review the Resident Coordinator Assessment Centre and in particular its response to changes introduced in the implementation of the revised system since September 2001. It will also focus on the issue of United Nations organizations that have staff filling Resident Coordinator and Resident Humanitarian Coordinator posts.

**Item 4:**

**Security**

**15:00 to 16:30 hrs**

**Chair: President of the UNDP/UNFPA Executive Board**

**Introduction by: Ms. Carol Bellamy, Executive Director, UNICEF**

The Joint Meeting will receive a briefing on issues related to staff security and recent developments in the UN security management system. Topics to be covered will include the current situation, managing and addressing an intensified level of “traditional” risks, responding to the new threats of terrorism, implementation of recent General Assembly resolutions on the issue, and specific actions taken by the four UNDG Executive Committee members.

The briefing will cover the situation at headquarters and field levels, including the issue of Minimum Operating Security Standards (MOSS), the roles and accountabilities of key positions in the security network, the assessment of risks, and the implications of more stringent security measures on programme design and implementation, as well as the role and responsibilities of governments.